

HIGHLANDS COMMUNITY DEVELOPMENT DISTRICT

MEETING AGENDA

Tuesday, October 10, 2023 at 6:00 PM

Meeting to be held at:

**Highlands Community Center
11102 Ayersworth Glen Blvd Wimauma, FL 33598**



2654 Cypress Ridge Blvd. Suite101
Wesley Chapel, FL 33544
(813) 652-2454

Highlands Community Development District

Board of Supervisors

Kangelia Baxter, Chairman
Mark Bouthot, Vice Chairman
Joanna Izdebaska-Pharo, Assistant Secretary
Orlando Echevarria, Assistant Secretary
Trang Chu, Assistant Secretary

Staff:

Jennifer Goldyn, District Manager
David Jackson, District Counsel
Stephen Brletic, District Engineer
Leo Lluberes, Field Inspection
Will Williams, Clubhouse Manager

Revised Meeting Agenda Tuesday, October 10, 2023 – 6:00 p.m.

- 1. Call to Order and Roll Call**
- 2. Staff Reports**
 - A. Aquatics Inspection Report..... Page 3
 - B. Field Inspection Report..... Page 17
 - C. Irrigation Inspection Report..... Page 29
 - D. Landscape Report
 - E. District Counsel
 - F. District Engineer
 - G. District Manager
 - H. Clubhouse Manager Page 31
- 3. Business Items**
 - A. Consideration of Revised Amenity Policies and Rates.....Page 32
 - B. Consideration of Resolution 2024-01, Amenity Policies and Rates.....Page 59
 - C. Consideration of Aqua Sentry Pool Increase.....Page 61
 - D. Consideration of Dog Waste Station Proposal.....Page 62
- 4. Consent Agenda**
 - A. Consideration of the 2nd Audit Committee Meeting and the Regular Meeting Minutes from September 12, 2023 Page 64
 - B. Consideration of September Check Register Page 69
- 5. Supervisor Requests**
- 6. Audience Comments – Three- (3) Minute Time Limit**
- 7. Adjournment**

The next meeting is scheduled for Tuesday, November 14, 2023



Highlands Community Development District Waterway Inspection Report

Reason for Inspection:
Quality Assurance

Inspection Date:
9/11/2023

Prepared for:
Highlands
Community Development District

Prepared by:
Tom Donaghy - Service Manager
Savannah Berger - Aquatic Consultant & Biologist

www.AdvancedAquatic.com
lakes@advancedaquatic.com
292 S. Military Trail, Deerfield Beach, FL 33442
Locations in: Deerfield Beach, Fort Myers, Port St. Lucie, and Clearwater/Tampa
1-800-491-9621



TABLE OF CONTENTS

Site Assessments

Ponds 1-2	2
Ponds 3-4	3
Ponds 5-6	4
Ponds 7-8	5
Ponds 9-10	6
Ponds 11-12	7
Ponds 13-14	8
Ponds 15-16	9
Ponds 17-18	10
Pond 19-20	11
Pond 21	12

Site Map	13
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Site Assessments

Pond 1

Comments:

Normal Growth Observed

Algae and Torpedograss observed and treated.

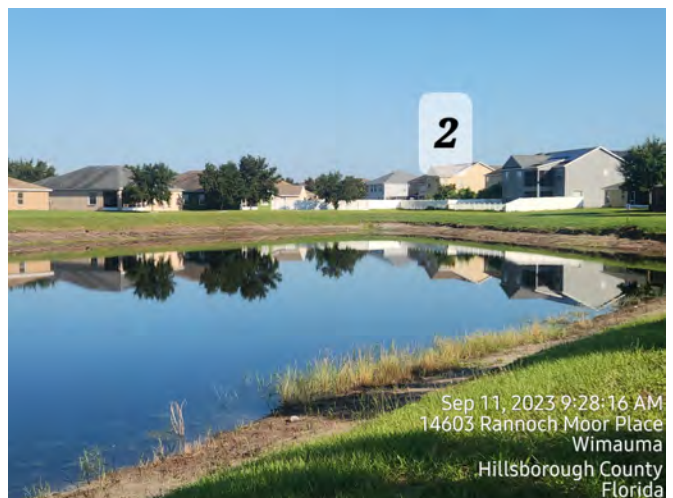


Pond 2

Comments:

Normal Growth Observed

Algae observed and treated.



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Site Assessments

Pond 3

Comments:

Site Looks Good

Trace amounts of Torpedograss observed and treated.



Pond 4

Comments:

Normal Growth Observed

Torpedograss observed and treated.



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Site Assessments

Pond 5

Comments:

Normal Growth Observed

Torpedograss observed and treated.

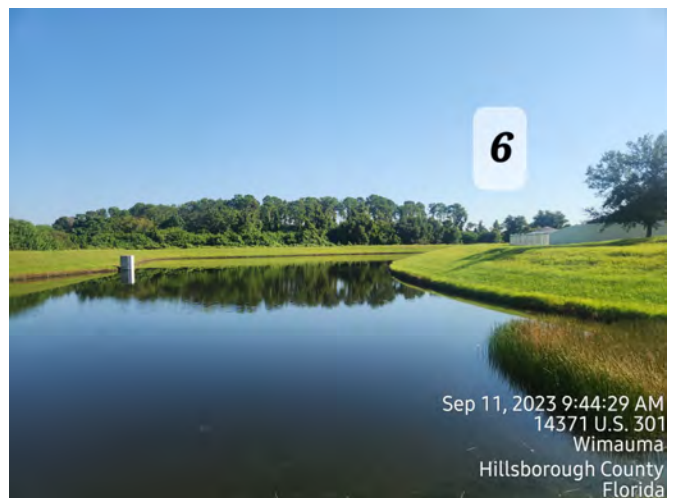


Pond 6

Comments:

Site Looks Good

No algae or Torpedograss observed at this time.





Site Assessments

Pond 7

Comments:

Normal Growth Observed

Torpedograss observed and treated along the edges.



Pond 8

Comments:

Normal Growth Observed

Algae and decomposed Slender Spikerush (Eleocharis baldwinii) observed and treated.



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Site Assessments

Pond 9

Comments:

Normal Growth Observed

Torpedograss and invasive weeds observed and treated.



Pond 10

Comments:

Normal Growth Observed

Filamentous algae along the shoreline observed and treated.



Site Assessments

Pond 11

Comments:

Normal Growth Observed

Torpedograss observed and treated.



Pond 12

Comments:

Normal Growth Observed

Filamentous algae observed and treated.



Site Assessments

Pond 13

Comments:

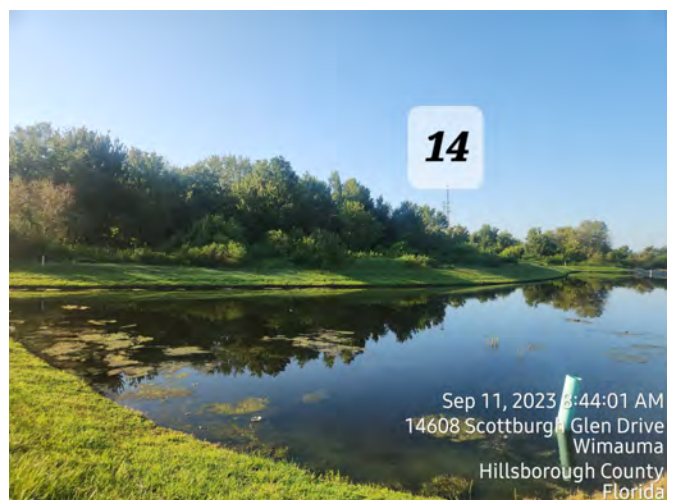
Normal Growth Observed
Algae observed and treated.



Pond 14

Comments:

Normal Growth Observed
Floating filamentous algae observed and treated.



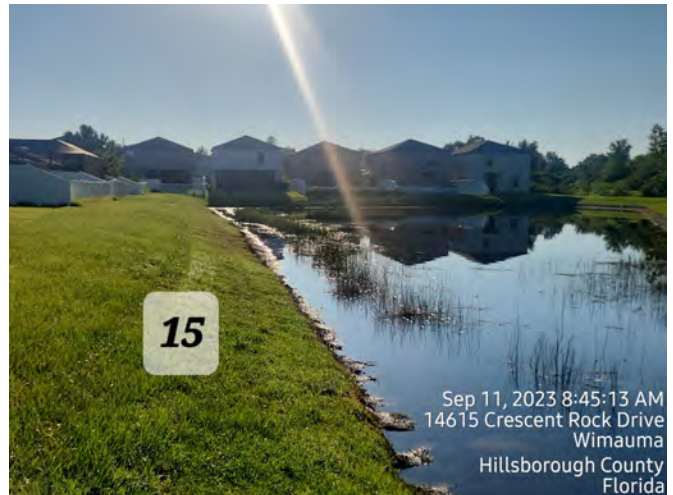
Site Assessments

Pond 15

Comments:

Normal Growth Observed

Algae observed and treated along the shoreline.

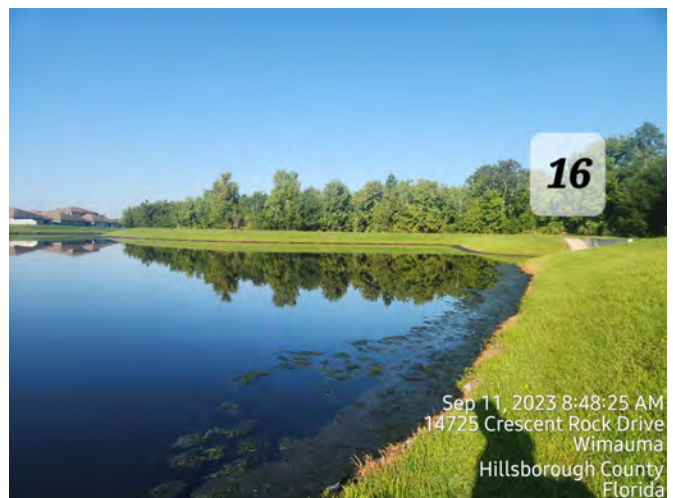


Pond 16

Comments:

Normal Growth Observed

Floating filamentous algae along the shoreline observed and treated.



Site Assessments

Pond 17

Comments:

Normal Growth Observed

Algae and Slender Spikerush (*Eleocharis baldwinii*) observed and treated.

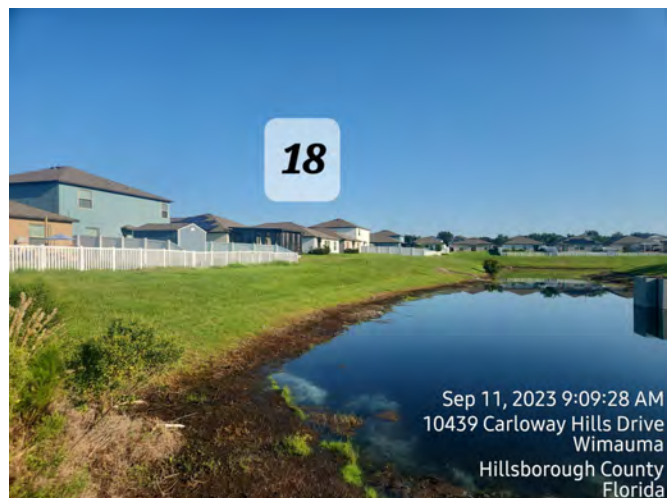


Pond 18

Comments:

Normal Growth Observed

Algae and Torpedograss observed and treated.



Site Assessments

Pond 19

Comments:

Normal Growth Observed

Algae observed and treated.

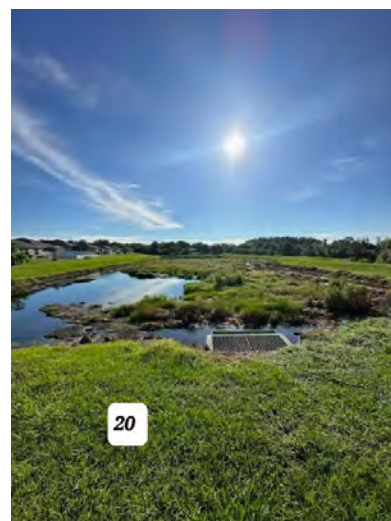


Pond 20

Comments:

Normal Growth Observed

Water levels have come down again. Torpedograss and Algae observed and treated.



Site Assessments

Pond 21

Comments:

Requires Attention

This pond is currently "on hold" for treatment. Torpedograss is growing out from the edges and forming a floating mat in the middle of the pond.



Map



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OCTOBER 2023 FIELD INSPECTION REPORT.

Thursday, 21 September 2023

Prepared For Board of Supervisors

21 Issues Identified

Leo Llubes

Inframark Management Services

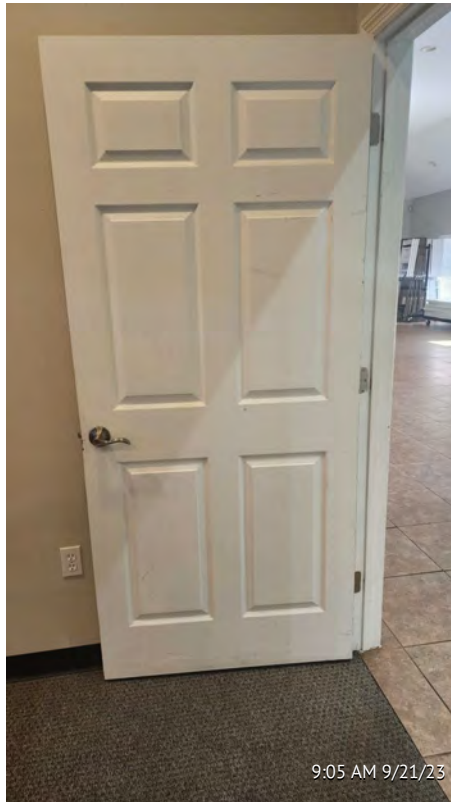




Issue 1.

Assigned To On-site Staff

Please replace burnt light bulb.



Issue 2.

Assigned To On-site Staff

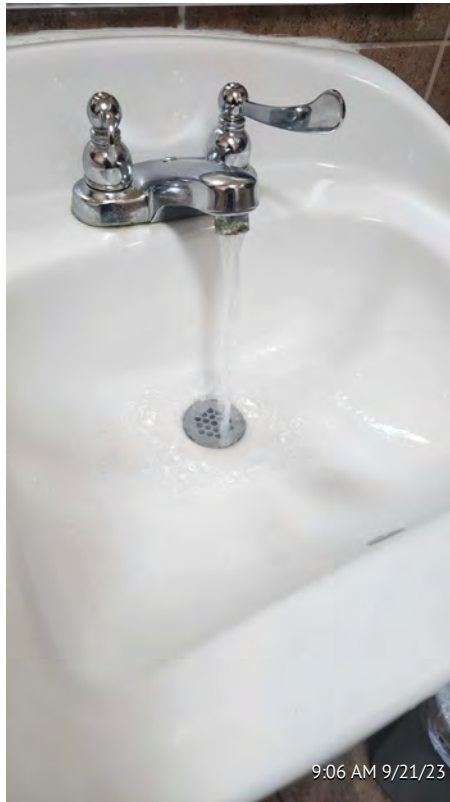
Office door needs to be repainted.



Issue 3.

Assigned To On-site Staff

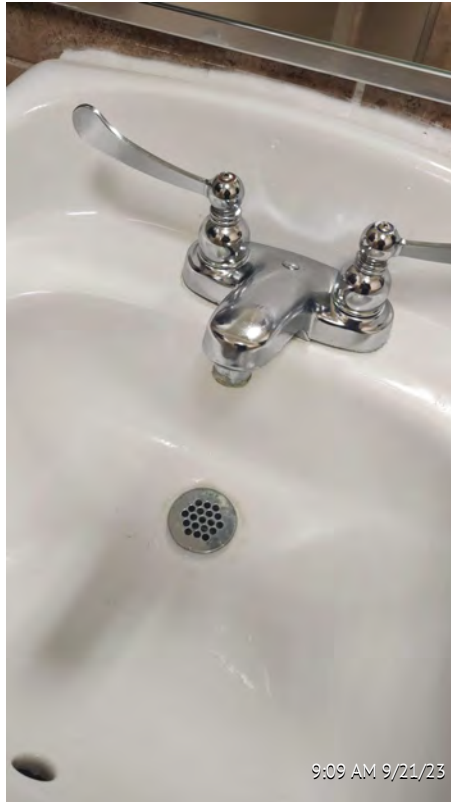
Please replace the Aerators at the women's bathroom sink. The water flow is very minimal.



Issue 4.

Assigned To On-site Staff

Please replace the aerators in the sink at the women's bathroom as the water flow is minimal, and it has discoloration.



Issue 5.

Assigned To On-site

Please replace the aerators in the sink at the men's bathroom as the water flow is minimal, and it has discoloration. Also, please secure the faucet; it's very loose.



Issue 6.

Assigned To On-site Staff

Please purchase black tape and wrap the top of the bench to prevent cuts until it's the bench is replaced or repaired.



Issue 7.

Assigned To On-site Staff

Please wrap the defective gym equipment with caution tape until it has been repaired.



Issue 8.

Assigned To Yellowstone

Please remove the damaged fronds @ the pool.



Issue 9.

Assigned To On-site Staff

Please remove the bottom framing of the mirror, clean out the glue, and rear attach to the mirror.



Issue 10.

Assigned To Yellowstone

Please remove the damaged fronds @ the pool.



Issue 11.

Assigned To On-site Staff

Please provide an update on the delivery of the replacement parts to repair the swing.



Issue 12.

Assigned To On-site Staff

Please resecure the ADA pad; it's lifting, and it's a safety concern.



Issue 13.

Assigned To On-site Staff

Could you kindly get in touch with the resident and request the removal of the straps from our property? Such an act is not acceptable



Issue 14.

Assigned To Yellowstone

Please remove any suckers from the base of the tree and lift it to an acceptable height.



Issue 15.

Assigned To Yellowstone

Please remove the Magnolia tree, as discussed.



Issue 16.

Assigned To Yellowstone

Please remove the Magnolia tree, as discussed.



Issue 17.

Assigned To Yellowstone

Please remove any suckers from the base of the tree and lift it to an acceptable height.



Issue 18.

Assigned To Yellowstone

Could you suggest a suitable seeding mix? I noticed that the area appears to be patchy in most places and dried out.



Issue 19.

Assigned To Yellowstone

Mowing was missed in a few areas.



Issue 20.

Assigned To Yellowstone

Please adjust the oak tree,
Remove the suckers and please
lift the tree up to standard height.



Issue 21.

Could you suggest a suitable seeding mix? I noticed that a few areas are patchy or missing turf.



October 2, 2023

PROJECT: Highlands CDD

RE: September Irrigation System Maintenance

Routine maintenance was conducted throughout the month and any alarms were addressed as quickly as possible.

In addition to routine maintenance, the following issues were addressed:

- Replaced pressure switch, pressure gauge and pressure relief valve on pump in Stone Gate.
- Sent proposal to replace starter box on pump in Stone Gate, as the current one is not recommended for use with a pressure switch.
- Located 60 feet of bad wire along south side of Ayersworth Glen and completed the repair.

The ET sensor located on the Hunter ACC controller along Paseo Al Mar at Paradiso recorded 1.42" of ET and 4.44" of rain between September 1st and September 30th. There were three significant rainfall events of 0.25" or more, the greatest occurring on September 29th, when 2.75" was recorded. Unfortunately, 3.82" of the monthly rainfall occurred on September 29th and 30th, with much of this running off into the drainage system. The site was shut down for three days to take advantage of what nature provided.

The Tampa Bay area is currently experiencing severe to extreme drought, with annual rainfall currently over 13" below average. The National Weather Service is forecasting the drought to continue through the end of October. Although cooler weather is forecast in the short term, there is little to no rainfall predicted. How much longer the drought continues is still undetermined, but there is no immediate relief in sight.

If you have any questions or concerns, please feel free to contact us at your earliest convenience.

Sincerely,

Gail Huff

Gail Huff – C.L.I.A., Florida Water Star Certified





Pressure relief valve is blown as a result of the pump coming on due to a faulty pressure switch. The pressure gauge, pressure switch and pressure relief valve were all replaced and are working properly.

Monthly Manager's Report – Highlands CDD 9/1/2023



**Highlands CDD
Ayersworth Glen
11102 Ayersworth Glen Blvd.
Wimauma, FL 33598
813-633-3322**

- Assisted 10 residents with access cards for Amenities
- Added 10 residents to email list
- Completed community drive through weekly
- Alvarez plumbing is still in the process of repairing inactive pool shower
- Sharper Image Pools began pool resurfacing
- ST6 began the new access system installation
- Registration for You've Been Booed is complete.
- Registration for Trunk or Treat concluded October 3rd. There are 8 stations and 30 children registered.
- Marc Security performed regular security Duties
- Performed regular maintenance duties daily
- Reorganized pool furniture daily
- Cleaned around dumpster enclosure
- Cleaned pool deck
- Cleaned pool furniture

Vendors on site

- **Advanced Aquatics**
- **Yellowstone**
- **Aqua Sentry**
- **Ballinger**

Upcoming Events

- **Trunk or Treat 10/14/23**
- **Community Yard Sale 10/7/23**

HIGHLANDS COMMUNITY DEVELOPMENT DISTRICT

AMENITY POLICIES & RATES

**ADOPTED NOVEMBER 9, 2021
REVISED SEPTEMBER 13, 2022;
OCTOBER 10, 2023**

DEFINITIONS

“Access Card” – shall mean an electronic card issued by District Staff to each Patron to access the Amenity Facilities.

“Activities” - shall mean the use of or acceptance of the use of the Amenities, or engagement in any contest, game, function, exercise, competition, sport, event, or other activity operated, organized, arranged or sponsored by the District, its contractors or third parties authorized by the District.

“Amenities” or “Amenity Facilities” – shall mean the properties and areas owned by the District and intended for recreational use and shall include, but not specifically be limited to, the Clubhouse, Fitness Center, Outdoor Exercise Equipment Area, Swimming Pool, Dog Park, Playgrounds, Parks, and Basketball Court, together with their appurtenant facilities and areas.

“Amenity Manager” – shall mean that person or firm so designated by the District’s Board of Supervisors to manage the Amenities, including their employees.

“Amenity Policies” or “Policies” – shall mean these Amenity Policies & Rates of the Highlands Community Development District, as amended from time to time. The Board of Supervisors reserves the right to amend or modify these Policies and will notify the public of any changes by posting the revised Policies on the District’s website. The Board of Supervisors and District Staff shall have full authority to enforce the Amenity Policies.

“Annual User Fee” – shall mean the fee established by the District for any person that is not a Resident or Renter and wishes to become a Patron. The amount of the Annual User Fee is set forth herein, and that amount is subject to change based on Board action.

“Basketball Court” - shall mean the basketball court located to the south of the parking lot for the Clubhouse, which is owned and maintained by the District.

“Board of Supervisors” or “Board” – shall mean the Highlands Community Development District’s Board of Supervisors.

“Clubhouse” – shall mean the amenity building commonly referred to as the Ayersworth Glen Clubhouse, located at 11102 Ayersworth Glen Boulevard, Wimauma, Florida 33598.

“District” – shall mean the Highlands Community Development District.

“District Staff” – shall mean the Amenity Manager, the District Manager, and District Counsel.

“Dog Park” – shall mean the designated dog park owned and maintained by the District.

“Event Room” – shall mean the designated area in the Clubhouse that is available for holding private events subject to the terms and conditions provided herein.

“Fitness Center” – shall mean the designated exercise area in the Clubhouse including the exercise equipment.

“Guest” – shall mean any person, other than a Patron, who is expressly authorized by the District to use the Amenities or invited for a specific visit by a Patron over the age of eighteen (18) years to use the Amenities.

“Household” – shall mean those individuals residing within the immediate household of a Patron. This can consist of individuals who have not yet attained the age of eighteen (18) or individuals over the age of eighteen (18) actually residing in the household. This does not include visiting relatives or extended family not residing in the home. Proof of residency for individuals over the age of eighteen (18) years is required by driver’s license or state or federal issued form of identification. A signed affidavit of residency shall be required for individuals under the age of eighteen (18) years.

“Non-Resident Patron” – shall mean any person not owning or renting property within the District who is paying the Annual User Fee to the District for use of the Amenity Facilities.

“Outdoor Exercise Equipment Area” – shall mean the various exercise stations located outdoors, which are owned and maintained by the District.

“Parks” – shall mean any and all designated park areas owned and maintained by the District.

“Patron” – shall mean any Resident, Renter, or Non-Resident Patron, as defined herein.

“Playgrounds” – shall mean all areas owned and maintained by the District that include any playground equipment.

“Renter” – shall mean an individual maintaining his or her residence in a home located within the District pursuant to a valid rental or lease agreement. Proof of valid rental or lease agreement shall be required to acquire an Access Card.

“Resident” – shall mean any person or entity owning property within the District.

“Service Animal” – shall mean animals meeting the definition provided for under Section 413.08(1)(d), Florida Statutes (F.S.), as may be amended.

“Swimming Pool” or “Pool” – shall mean the swimming pool adjacent to the Clubhouse, including the pool deck area.

AMENITIES ACCESS AND USAGE

Only Patrons and Guests have the right to use the Amenities; provided, however, that certain community programming events may be available to the general public, where permitted by the District, and subject to payment of any applicable fees and satisfaction of any other

applicable requirements, including adherence to the Amenity Policies. All persons using the Amenities do so at their own risk and agree to abide by the Amenity Policies. The District shall assume no responsibility and shall not be liable for any accidents, personal injury or death, or damage to or loss of property arising from the use of the Amenities or from the acts, omissions, or negligence of other persons using the Amenities.

Resident Access and Usage. Residents must pay Operations & Maintenance Assessments applicable to property owners within the District in accordance with the District's annual assessment resolution. Payment of Operations & Maintenance Assessments covers the Annual User Fee for such Resident and entitles the Resident to use of the Amenities for the corresponding fiscal year of the District, which year begins October 1 and ends September 30. Residents must complete the Amenities Access Registration Form prior to access to or use of the Amenities.

Non-Resident Access and Usage. A Non-Resident Patron must pay the Annual User Fee in order to have the right to use the Amenities for one full year, which year begins from the date of receipt of payment by the District. The Annual User Fee must be paid in full before the Non-Resident Patron may use the Amenities. Each subsequent Annual User Fee shall be paid in full on or before the anniversary date of application. Annual User Fees may be renewed no more than thirty (30) days in advance of the date of expiration and for no more than one (1) calendar year. Multi-year memberships are not available. The Annual User Fee is nonrefundable and nontransferable. Non-Resident Patrons must complete the Amenities Access Registration Form prior to access to or use of the Amenities.

Renter's Privileges. Residents who rent or lease residential unit(s) in the District shall have the right to designate the Renter of the residential unit(s) as the beneficial users of the Resident's privileges to use the Amenities upon submission of proper written documentation as specified herein. Residents may retain their Amenities rights in lieu of granting them to their Renters. A Resident may not retain their rights to use the Amenities and grant them to a Renter at the same time for the same residential property.

1. A Renter who is designated by a Resident as the beneficial user of the Resident's rights to use the Amenities shall be entitled to the same rights and privileges to use the Amenities as the Resident. A Renter will be required to provide proof of residency (i.e., a copy of the lease agreement) and pay any applicable fee before he or she receives an Access Card. Such Renter shall receive an Access Card which shall expire at the end of the lease term and may be reactivated upon provision of proof of residency.
2. During the period when a Renter is designated as the beneficial user, the Resident shall not be entitled to use the Amenities.
3. Residents shall be responsible for all charges incurred by their Renters which remain unpaid after the customary billing and collection procedure established by the District. Resident owners are responsible for the department of their respective Renter.
4. Renters shall be subject to the Amenity Policies.

Guest Access and Usage. Each Patron (limited to one Patron per Household at any one time) is entitled to bring up to four (4) persons as Guests to the Amenities at one time (unless the Patron has reserved the Clubhouse). District Staff shall be authorized to verify and enforce the authorized

number of Guests. A Patron over the age of eighteen (18) years must accompany Guests at all times during Guests' use of the Amenities and are responsible for any and all actions taken by such Guests. Violation of the Amenity Policies by a Guest may result in suspension or termination of the Patron's Amenities access and usage privileges. Exceeding the authorized number of Guests specified above shall be grounds for suspension or termination of a Patron's Household's Amenities access and usage privileges.

Access Cards. Each Patron will be issued an Access Card by District Staff upon completion of the Amenities Access Registration Form. All Patrons must have a digital photo taken by District Staff, which shall appear on the Patron's assigned Access Card. Access Cards will allow Patrons entry to the Amenities during regular operating hours of the Amenities.

Patron Household members that are sixteen (16) years or older shall receive an Access Card allowing access to the Amenities. Patron Household members that are between the ages of thirteen (13) years and sixteen (16) years shall be issued Access Cards for identification purposes only, which shall be carried at all times during use of the Amenities. All minors under sixteen (16) years of age must be accompanied by an adult eighteen (18) years or older at all times. Each Patron Household will be authorized initial Access Cards for up to six (6) Household members free of charge after which a fee shall be charged for each additional Access Card in accordance with the Amenity Rates then in effect.

Patrons must scan their Access Cards in the card reader to gain access to the Amenities. This Access Card system provides a security and safety measure for Patrons and protects the Amenities from non-Patron entry. Under no circumstances, shall a Patron provide their Access Card to another person, whether Patron or non-Patron, to allow access to the Amenities.

Access Cards are the property of the District and are non-transferable except in accordance with the District's Amenity Policies. All lost or stolen cards must be reported immediately to District Staff. Applicable fees shall apply to replace any lost or stolen cards.

SMOKING, DRUGS, AND ALCOHOL

Smoking, including vapor and electric devices, is not permitted in any building, or enclosed or fenced area to the maximum extent of the prohibitions set forth in the Florida Clean Indoor Air Act or other subsequent legislation. Additionally, to the extent not prohibited by law, smoking is discouraged in the Amenities and on District-owned property. All waste must be disposed of in the appropriate receptacles. No employee or contractor of the District shall smoke in any building, or enclosed or fenced area of the Amenities. Any violation of this policy shall be reported to District Staff.

Possession, use, and/or consumption of illegal drugs or alcoholic beverages is prohibited at the Amenities and on all other District-owned property. Any person that appears to be under the influence of drugs or alcohol will be asked to leave the Amenities. Violation of this policy may result in suspension or termination of Amenities access and usage privileges and illegal drug use may be punished to the maximum extent allowed by law.

SERVICE ANIMAL POLICY

All animals, with the exception of dogs in the Dog Park and Service Animals, are not permitted within any District-owned public accommodations including, but not limited to, amenity buildings (offices, social halls and fitness center), pools, tennis courts, basketball courts, playgrounds, parking lots, open spaces and other appurtenances or related improvements. A Service Animal must be kept under the control of its handler by leash or harness, unless doing so interferes with the Service Animal's work or tasks or the individual's disability prevents doing so. The District may remove the Service Animal under the following conditions:

- If the Service Animal is out of control and the handler does not take effective measures to control it;
- If the Service Animal is not housebroken; or,
- If the Service Animal's behavior poses a direct threat to the health and safety of others.

The District is prohibited from asking about the nature or extent of an individual's disability in order to determine whether an animal is a Service Animal or pet. However, the District may ask whether an animal is a Service Animal required because of a disability and what work or tasks the animal has been trained to perform.

GENERAL AMENITY POLICIES

Hours of Operation. All hours of operation of the Amenities will be established and published by the District on its website. The District may restrict access or close some or all of the Amenities at any time due to inclement weather, for purposes of providing a community activity, for a special event, for making improvements, for conducting maintenance, or for any other purposes. Any programs or events of the District may have priority over other users of the Amenities.

Unless otherwise posted on the website, all outdoor Amenities are open only from dawn until dusk. The specific, current hours of operation for several of the Amenities, which may be amended from time to time, and which may be subject to closure for holidays and other special circumstances, are as published on the District's website. No Patron or Guest is allowed in the service areas of the Amenities.

General Usage Guidelines. Except as otherwise stated herein, the following guidelines govern the use of the Amenities, generally. Specific policies for each Amenity are outlined in the respective section for each herein.

(1) ***Registration and Access Cards.*** Each Patron must scan in an Access Card in order to access the Amenities and must have his or her assigned Access Card available for inspection by District Staff while using the Amenities. Access Cards are only to be used by the Patron to whom they are issued.

(2) ***Attire.*** With the exception of the Swimming Pool and wet areas where bathing suits are permitted, Patrons and Guests must be properly attired with shirts and shoes to use the Amenities. Bathing suits and wet feet are not allowed indoors with the exception of the bathrooms.

(3) **Food and Drink.** Food and drink will be limited to designated areas only. No glass containers of any type are permitted at any of the Amenities. All persons using any of the Amenities must keep the area clean by properly disposing of trash or debris.

(4) **Parking and Vehicles.** Vehicles must be parked in designated areas. Vehicles should not be parked on grassed areas or in any way which blocks the normal flow of traffic. During special events, alternative parking arrangements may be authorized but only as directed by District Staff. Off-road bikes/vehicles (including ATV's), and motorized scooters are prohibited on all property owned, maintained, and operated by the District or at any of the Amenities unless said vehicles are owned by the District or an authorized District contractor.

(5) **Fireworks.** Fireworks of any kind are not permitted anywhere on District-owned property.

(6) **Bicycles, Skateboards, Etc.** Bicycles, skateboards, rollerblades, and similar items are not permitted on Amenity property, which includes, but is not limited to, the Clubhouse parking lot, the Clubhouse, Swimming Pool, athletic fields, Basketball Court, Playgrounds, and sidewalks proximate to these areas.

(7) **Grills.** Personal propane barbeque grills are permitted to be used at the Parks and Swimming Pool. Patrons are responsible for properly cleaning up the area after use. No personal charcoal barbeque grills are permitted to be used at the Amenities or on any other District-owned property.

(8) **Firearms.** Firearms are not permitted in the Amenities unless the Patron or Guest is authorized to possess and carry a firearm under Florida law. Among other prohibitions, no firearms may be carried to any meeting of the District's Board of Supervisors.

(9) **Equipment.** All District equipment, furniture, and other tangible property must be returned in good condition after use. Patrons and Guests are encouraged to notify District Staff if such items are in need of repair, maintenance, or cleaning.

(10) **Littering.** Patrons and Guests are responsible for cleaning up after themselves and helping to keep the Amenities clean at all times.

(11) **Bounce Houses and Other Structures.** The installation and use of bounce houses and similar apparatus is prohibited on District property without prior approval by District Staff. Patrons desiring to install bounce houses or similar apparatus will be required to provide a certificate of liability insurance acceptable to the District prior to receiving such approval. No exceptions will be made.

(12) **Cellular Phones.** To prevent disturbance to others, use of cellular telephones should be limited while using the Amenities. Patrons and Guests are asked to keep their ringers turned off or on vibrate while using the Amenities.

(13) **Excessive Noise.** Excessive noise that will disturb other Patrons and Guests is not permitted.

(14) ***Lost or Stolen Property.*** The District is not responsible for a Patron or Guest's lost or stolen items while using the Amenities. The Amenity Manager is not permitted to hold valuables or bags for Patrons or Guests. All found items should be turned in to the Amenity Manager for storage in the lost and found. Items will be stored in the lost and found for two (2) weeks after which District Staff shall dispose of such items in such manner as determined in its sole discretion; provided, however, that District Staff shall not be permitted to keep such items personally or to give such items to anyone not otherwise claiming ownership.

(15) ***Trespassing / Loitering.*** There is no trespassing or loitering allowed at the Amenities. Any individual violating this policy may be reported to the local authorities.

(16) ***Compliance with Laws.*** All Patrons and Guests shall abide by and comply with any and all federal, state, and local laws and ordinances, as well as any District rules and policies, while present at or utilizing the Amenities, and shall ensure that any minor for whom they are responsible also complies with the same.

(17) ***Courtesy.*** Patrons and their Guests shall treat all District Staff and other Patrons and Guests with courtesy and respect.

(18) ***Emergencies.*** In the event of an injury, property damage, or other emergency, District Staff should be contacted immediately.

(19) ***False Alarms.*** Anyone improperly attempting to enter the Amenity Facilities outside of regular operating hours or without the use of a valid Access Card and who thereby causes the security alarm to activate will be responsible for the full amount of any fee charged to the District in connection with such security alarm.

SWIMMING POOL POLICIES

(1) ***Operating Hours.*** Swimming is permitted only during designated hours, as posted at the Swimming Pool. Swimming after dusk is prohibited.

(2) ***Swim at Your Own Risk.*** All persons using the Swimming Pool do so at their own risk and must abide by all posted Swimming Pool rules and policies and the Amenity Policies.

(3) ***Supervision of Children.*** Children under the age of sixteen (16) years must be accompanied by, and supervised by, an adult at least eighteen (18) years of age at all times while using the Swimming Pool. All children five (5) years of age or younger, as well as all children who are unable to swim by themselves, must be supervised by a responsible adult eighteen (18) years of age or older within arm's length at all times when on the pool deck or in the Pool. All children, regardless of age, using inflatable armbands (i.e., water wings) or any approved Coast Guard flotation device **MUST** be supervised one-on-one by an adult who is in the water and within arm's length of the child at all times.

(4) ***Aquatic Toys and Recreational Equipment.*** No flotation devices are allowed in the Pool except for water wings and swim rings used by children, under the direct supervision of an adult as specified in Section (3) above. Inflatable rafts, balls, pool floats, and other toys and equipment are prohibited at the Pool.

(5) ***Prevention of Disease.*** All swimmers must shower before initially entering the Pool. Persons with open cuts, wounds, sores or blisters, nasal or ear discharge may not use the Pool. No person should use the Pool with or if suspected of having a communicable disease which could be transmitted through the use of the Pool.

(6) ***Attire.*** Appropriate swimming attire (swimsuits) must be worn at the Pool at all times. No thongs or Brazilian bikinis are allowed. Wearing prohibited attire will result in immediate expulsion from the Pool.

(7) ***Horseplay*** No jumping, pushing, running, wrestling, excessive splashing, sitting or standing on shoulders, spitting water, or other horseplay is allowed in the Pool or on the Pool deck area.

(8) ***Diving.*** Diving is strictly prohibited at the Pool. Back dives, back flips, back jumps, or other dangerous actions are also prohibited.

(9) ***Weather.*** The Pool will be closed during electrical storms or when rain makes it difficult to see any part of the Pool or Pool bottom clearly. The Swimming Pool will be closed at the first sound of thunder or sighting of lightning and will remain closed for thirty (30) minutes after the last sound of thunder or sighting of lightning. Everyone must leave the Pool deck immediately upon hearing thunder or sighting lightning, or when instructed to do so by District Staff.

(10) ***Pool Furniture; Reservation of Tables or Chairs.*** Tables and chairs may not be removed from the Pool deck area. Tables or chairs on the Pool deck area may not be reserved by placing towels or personal belongings on them.

(11) ***Entrances.*** Pool entrances must be kept clear at all times.

(12) ***Pollution.*** No one shall pollute the Pool. Anyone who does pollute the Pool is liable for any costs incurred in cleaning, treating, and reopening the Pool.

(13) ***Swim Diapers.*** Children under the age of three (3) years, and those who are not reliably toilet trained, must wear rubber lined swim diapers, as well as a swimsuit over the swim diaper, to reduce the health risks associated with human waste contaminating the Swimming Pool. If contamination occurs, the Pool will be shocked and closed for a period of twelve (12) hours. Patrons or Guests not abiding by this policy shall be responsible for any costs incurred in cleaning, treating, and reopening the Pool.

(14) ***Staff Only.*** Only authorized District Staff and District contractors are allowed in the service and chemical storage areas. Only authorized District Staff and District contractors may operate pool equipment or use pool chemicals.

(15) **Pool Closure.** In addition to any applicable Hillsborough County and the State of Florida Health Code Standards, and as provided for herein, the Pool will be closed for the following reasons:

- During severe weather conditions (heavy rain, lightning, and thunder) and warnings, especially when visibility to the Pool bottom is compromised (Pool deck area also closed).
- For thirty (30) minutes following the last occurrence of thunder or lightning (Pool deck area also closed).
- During operational and mechanical treatments for the Pool or difficulties affecting pool water quality.
- For a period of time following any mishap that results in feces or vomit in the Pool or Pool deck area.
- Any other reason deemed to be in the best interest of the District as determined by District Staff.

(16) **Containers.** Glass containers are not permitted in the Pool or Pool deck area.

(17) **No Private Rentals.** The Pool and Pool deck area are not available for rental for private events. All Pool rules remain in full effect during the rental of other Amenity areas.

(18) **Programming.** District Staff reserves the right to authorize all programs and events, including with regard to the number of guest participants, equipment, supplies, usage, etc., conducted at the Pool, including swim lessons, aquatic/recreational programs and pool parties. Any organized events taking place at the Pool must first be approved by the District.

(19) **Pool Chair Lifts.** The District provides ADA-compliant chair lifts at the Swimming Pool for use by disabled Patrons and Guests only.

- Anyone using the Pool chair lift is encouraged to consult with their physician prior to determine if use of the chair lift and the Swimming Pool is appropriate for them.
- Pool chair lifts are designed for self-use. District Staff is not authorized to assist any Patron or Guest with use of the chair lift other than providing initial operating instructions.
- Any unauthorized use of the Pool chair lifts by a non-disabled Patron or Guest is prohibited and shall result in immediate suspension from the Amenities for a minimum period of twenty-four (24) hours.

FITNESS CENTER AND OUTDOOR EXERCISE EQUIPMENT POLICIES

(1) **Exercise at Your Own Risk.** The Fitness Center and Outdoor Exercise Equipment Area is not supervised during operating hours. All Patrons and Guests are encouraged to consult their physician before beginning an exercise program and consult District Staff for questions or concerns about equipment use. All Patrons and Guests shall consult District Staff for any questions or concerns about the equipment.

(2) **Usage Restrictions.** Patrons and Guests ages fourteen (14) years and older may use the Fitness Center, but they must have an Access Card, have a signed waiver on file with the District, and be accompanied by an adult Patron eighteen (18) years of age or older. No children under the age of fourteen (14) years are allowed in the Fitness Center at any time.

(3) **Attire.** Appropriate attire including shorts, shirts, and closed-toe athletic footwear must be worn at all times in the Fitness Center.

(4) **Food and Drink.** No food or chewing gum is permitted in the Fitness Center. Water or other sport drinks must be contained in non-breakable spill-proof containers.

(5) **Noise.** Personal music devices are permitted if used with headphones and played at a volume that does not disturb others. Cell phones should be silenced and not used while in the Fitness Center.

(6) **Equipment.** Misuse or destruction of the Fitness Center equipment or the equipment in the Outdoor Exercise Equipment Area is prohibited. Weights or other fitness equipment may not be removed from the Fitness Center. Weights shall be replaced to their proper location after use. Free weights are not to be dropped and should be placed only on the floor or on equipment made specifically for storage of the weights. Patrons and Guests are responsible for wiping down fitness equipment after use.

(7) **Personal Training.** Except as expressly authorized by the District, the provision of personal training services for fees, or solicitation of personal training services for fees, is prohibited in the Fitness Center.

(8) **Hand Chalk.** Hand chalk is not permitted in the Fitness Center.

(9) **Personal Items.** No bags, gear, or clothing are permitted on the floor of the Fitness Center or on the fitness equipment.

(10) **Courtesy.** If another Patron or Guest is waiting, cardiovascular equipment utilization is limited to thirty (30) minutes. If a Patron or Guest is waiting for the weight equipment, individuals should allow others to “work in” between sets. All fitness equipment must be wiped down after use with the wipes and/or spray provided.

(11) **Maintenance.** All concerns, equipment malfunctions, and maintenance needs should be reported to District Staff immediately.

(12) **Emergencies.** All emergencies and injuries must be reported to District Staff immediately.

BASKETBALL COURT POLICIES

(1) **Use at Own Risk.** Patrons and Guests may use the Basketball Court at their own risk and must comply with all posted signage. All Patrons and Guests are encouraged to consult their

physician before beginning an exercise program and using the Basketball Court. The Basketball Court is not staffed by the District.

- (2) ***Hours of Operation.*** Unless otherwise posted, the Basketball Court is open from dawn until dusk.
- (3) ***Supervision of Children.*** Supervision by an adult eighteen (18) years and older is required for minors under the age of sixteen (16) years while using the Basketball Court.
- (4) ***No Reservations.*** The Basketball Court is available for use by Patrons and Guests on a first-come, first-served basis and cannot be reserved in advance. If another Patron or Guest is waiting, Basketball Court usage shall be limited to one (1) hour.
- (5) ***Attire.*** Appropriate athletic attire including shorts, shirts, and closed-toe athletic footwear must be worn at all times while using the Basketball Court. No black-soled shoes are permitted.
- (6) ***Destructive Use of Equipment Prohibited.*** Hanging on the hoops, dunking, drawing on the Basketball Court, and destructive use of the equipment is prohibited.
- (7) ***Food and Drinks.*** Food and gum are not permitted on the Basketball Court. Drinks are permitted on the Basketball Court must be in a non-breakable spill-proof container. Patrons and Guests are responsible for clean-up of any drinks brought by them to the Basketball Court. No glass containers are permitted on the Basketball Court.
- (8) ***Prohibited Equipment.*** No bicycles, scooters, skateboards, rollerblades or other similar equipment are permitted on the Basketball Court. No chairs, other than those provided by the District, are permitted on the Basketball Court.
- (9) ***Clean-up.*** Patrons and Guests are responsible for clean-up of any items brought by them to the Basketball Court.
- (10) ***Emergencies.*** All emergencies and injuries must be reported to District Staff immediately.

PLAYGROUND and PARK POLICIES

- (1) ***Use at Own Risk.*** Patrons and Guests may use the Playgrounds and Parks at their own risk and must comply with all posted signage. Playground and Parks are not staffed by the District.
- (2) ***Hours of Operation.*** Unless otherwise posted, all Playground and Park hours are from dawn to dusk.
- (3) ***Supervision of Children.*** Supervision by an adult eighteen (18) years and older is required for children under the age of thirteen (13) years while using a Playground or Park. Children must remain in the sight of adult supervisor at all times. All children are expected to play cooperatively with other children.

- (4) **Shoes/Clothing.** Proper footwear is required and no loose clothing, especially with strings, should be worn when using Playground equipment.
- (5) **Mulch.** The mulch material on the Playgrounds is necessary for reducing fall impact and for good drainage. It is not to be picked up, thrown, or kicked for any reason.
- (6) **Equipment.** Playground equipment shall only be used for its intended purpose. Misuse or destruction of the Playground equipment or any District property in the Playgrounds or Parks is prohibited.
- (7) **Food and Drinks.** Food and gum are not permitted on the Playgrounds, but are permitted at the Parks. Drinks are permitted in the Parks and the Playgrounds, but not on the Playground equipment. Drinks must be in a non-breakable spill-proof container. Patrons and Guests are responsible for clean-up of any food brought by them to the Parks and any drinks brought by them to the Parks or Playgrounds. No glass containers are permitted in the Parks or Playgrounds.
- (8) **Clean-up.** Patrons and Guests are responsible for clean-up of any items brought by them to the Playgrounds or Parks.
- (9) **Emergencies.** All emergencies and injuries must be reported to District Staff immediately.

DOG PARK POLICIES

- (1) **General.** The Dog Park is to be used exclusively for the enjoyment of canines with their owners.
- (2) **Use at Own Risk.** Patrons and Guests may use the Dog Park at their own risk and must comply with all posted signage. The Dog Park is not staffed by the District. The District is not responsible for any injuries to visiting dogs, their owners, or others using the Dog Park.
- (3) **Hours of Operation.** The Dog Park hours are from dawn to dusk.
- (4) **Supervision of Children.** Supervision by an adult eighteen (18) years and older is required for children under the age of thirteen (13) years while using the Dog Park. Children must remain in the sight of adult supervisor at all times.
- (5) **Shoes.** Proper footwear is required for Patrons and Guests while using the Dog Park.
- (6) **Equipment.** Equipment in the Dog Park shall only be used for its intended purpose. Misuse or destruction of the equipment or any District property in the Dog Park is prohibited.
- (7) **Food.** People food is prohibited in the Dog Park.
- (8) **Clean-up.** Patrons and Guests are responsible for clean-up of any items brought by them to the Dog Park.
- (9) **Glass Containers.** No glass containers are permitted in the Dog Park.
- (10) **Dogs and Use of Dog Park.**
 - a. Patrons and Guests using the Dog Park are responsible for the actions of their dogs.
 - b. Dog feces shall be picked up and disposed of by Patron/Guest.
 - c. Dogs using the Dog Park must wear current license tag and have a current rabies vaccination.
 - d. Dogs must be leashed when entering and leaving the Dog Park.
 - e. Patrons and Guests using the Dog Park must be present, with leash, and in view of their dog at all times.
 - f. Dogs shall be under voice control of Patron/Guest at all times.
 - g. Aggressive dogs will not be allowed to remain in the Dog Park.
 - h. Dogs in heat are prohibited from using the Dog Park.

- i. Dogs exceeding thirty-five (35) pounds in weight are prohibited from entering the designated “Small Dog” section of the Dog Park.
 - j. Patron/Guest shall immediately fill in any holes dug by their dog.
- (11) **Emergencies.** All emergencies and injuries must be reported to District Staff immediately.

FISHING AND POND POLICIES

Only Residents or Renters, and their respective Guests, may fish from District-owned property adjacent to District-owned ponds. Authorized users shall respect the property of the District, and others, at all times. Access to the District-owned ponds shall only be permitted through the proper access points located on District property. The ponds serve as stormwater management purposes and are not suitable for keeping or consuming caught fish. The purpose of these bodies of water is to help facilitate the District’s natural water system for stormwater runoff.

(1) Authorized users may fish from the District-owned ponds at their own risk and must comply with all posted signage. The District’s ponds are not staffed by the District.

(2) Fishing is only permitted from dawn until dusk in District-owned ponds.

(3) The District operates under a catch-and-release policy for all fish caught in the District’s ponds.. Removal of fish for personal keep or consumption is not authorized.

(4) Spear fishing or the use of spear guns, bow & arrows, or firearms are not permitted as acceptable methods to fish in the District’s ponds.

(5) Cast netting is prohibited in the District’s ponds.

(6) Removal of hooks and lures from fish should be performed in a manner that gives the fish the best chance of survival. De-hookers or needle-nose pliers shall be carried by authorized Users at all times.

(7) Circle hooks are recommended for all live bait fishing.

(8) In events where dangerous wildlife is “caught” by hook or lure, the line(s) should be cut at a safe distance so as to avoid possible bodily injury and harm.

(9) The use of profanity or disruptive behavior will not be tolerated.

(10) All trash or debris must be removed from District property and disposed of in the appropriate receptacles.

(11) Fish are not to be moved from one pond to another.

(12) Authorized users of the District-owned ponds will be responsible to obtain any permits or licenses that may be required under Florida Law to legally fish. Any monetary penalties or fees incurred by the District as a result of a user’s failure to acquire such required permits or licenses will be the liability of the individual determined to be in violation.

(13) General Polices:

a. Swimming is prohibited in all ponds on District property.

b. No watercrafts of any kind are allowed in any of the ponds on District property.

c. Feeding of wildlife, including alligators, is prohibited on District property.

d. Parking along the county right-of-way or on any grassed area near the District's ponds is prohibited.

e. All users of the District-owned ponds must be respectful of adjacent residential properties. Fishing from privately-owned property within the District is not permitted unless expressly authorized by the owner of said property.

FACILITY RENTAL POLICIES

(1) ***Rentals; Patrons Only.*** For the convenience and enjoyment of Patrons, the Clubhouse is available for rental between the hours of 11:00 am and 9:00 pm by Patrons in order to use the Clubhouse on an exclusive basis for organized events. Unless otherwise directed by the District, only Patrons may rent the Clubhouse. Patrons may not rent the Clubhouse on behalf of non-Patrons. All rentals are subject to availability and the discretion of District Staff. The Pool and Pool deck areas are NOT available for rental and shall remain open to other Patrons and Guests during normal operating hours. Patrons renting the Clubhouse are permitted up to fourteen (14) Guests (per rental event, not per Patron Household) for use and access to the Swimming Pool during the designated rental period. At the conclusion of the designated rental period, the standard Guest policy shall be in effect and fully enforceable by District Staff. The standard Guest policy (four (4) persons per Patron Household) shall remain in full force and effect with respect to the Pool during private rentals during all Federal holidays, holiday weekends, and school holidays including spring break.

(2) ***Rental Reservation Process.*** Patrons interested in renting the clubhouse may reserve a desired rental date and time on a first-come, first-served basis up to four (4) months in advance of such desired rental date. To reserve a desired rental date and time (the "Rental Date"), a Patron must submit to the Amenity Manager a completed Event Room Rental Agreement (Exhibit "C") and the full amount of the Event Room Rental Deposit as specified in the Amenity Rates (Exhibit "A"). A desired Rental Date will NOT be reserved until both the completed Event Room Rental Agreement and Deposit are received by District Staff. District Staff will review the Event Room Rental Agreement and has full authority to deny the request subject to availability and in its reasonable discretion. No later than fourteen (14) days prior to the Rental Date, Patron must submit to the Amenity Manager the full amount of the Event Room Rental Fee as specified in the Amenity Rates (Exhibit "A") or Patron's Event Room Rental Deposit will be forfeited and the Rental Date will be released and made available to other Patrons. To make a reservation within fourteen (14) days of the desired rental date, Patrons must submit to District Staff a completed Event Room Rental Agreement and the total amount of both the Event Room Rental Deposit and the Event Room Rental Fee. NO EXCEPTIONS WILL BE MADE TO THE EVENT ROOM RENTAL RESERVATION PROCESS.

(3) ***Cancellations.*** Cancellations must be made in writing and received by the Amenity Manager at least thirty (30) days in advance of the Rental Date in order for Patron to receive a refund of the Event Room Rental Deposit.

(4) ***Deposits.*** Deposits will be returned to the Patron within ten (10) days of the Rental Date provided there has been no damage to District property and the Clubhouse has been properly cleaned

after use by the Patron in accordance with the terms and conditions of the Event Room Rental Agreement.

(5) ***Additional Cleaning or Damage.*** The District may retain all or part of any Deposit if the District determines, in its sole discretion, that it is necessary to perform additional cleaning or to repair any damages arising from the rental. Should the costs of any such cleaning or repairs exceed the Deposit, the District shall have authority to recover such costs from Patron by any means legally available and to suspend Patron's Amenities access and use privileges until such Patron pays any such amounts.

(6) ***Duration of Events.*** Unless otherwise authorized in writing by the District's Board of Supervisors pursuant to a special request, Event Room rentals shall take place during the specified hours and be for a maximum of five (5) hours, inclusive of set-up and clean-up time. A maximum of one (1) additional hour for an Event Room rental may be permitted subject to the payment of an additional Event Room Rental fee as provided for in the Amenity Rates (Exhibit "A"). Under no circumstances shall an Event Room rental be permitted to end later than 9:00 pm. No exceptions shall be made to allow for set-up or clean-up outside of the authorized rental period.

(7) ***Noise.*** The volume of any live or recorded music must not violate applicable Hillsborough County noise ordinances or unreasonably interfere with the use and enjoyment by others of their homes or the other Amenities.

(8) ***Capacity.*** Under no circumstances shall the capacity limit of the Clubhouse be exceeded during any rental event.

(9) ***Insurance.*** Additional liability insurance coverage may be required for events that the District determines in its sole discretion should require additional liability insurance. The District must be named as an additional insured on any such insurance policy in order to satisfy any such requirement for additional liability insurance.

SUSPENSION AND TERMINATION OF PRIVILEGES

(1) ***General Policy.*** All persons using the Amenities and entering District property are responsible for and shall comply with the Amenity Policies established for the safe operations of the Amenities. Inappropriate behavior by Patrons or Guests will not be tolerated.

(2) ***Suspension of Access and Use Privileges.*** The District, through its Board, District Manager, Amenity Manager, or District Counsel shall have the right to restrict, suspend, or terminate the Amenities privileges of any person to use the Amenities for any of the following behavior:

- a. Submits false information on any application for use of the Amenities;
- b. Permits the unauthorized use of an Access Card;
- c. Exhibits unsatisfactory behavior, manners, or appearance;
- d. Fails to pay amounts owed to the District in a proper and timely manner;
- e. Fails to abide by any District rules or policies including, but not limited to the Amenity Policies;

- f. Treats any member of the Board, District Staff, Amenity Manager, any District contractor or other representative, or any Patron, Guest, or Resident, in an unreasonable or abusive manner;
- g. Damages or destroys District property; or
- h. Engages in conduct that is improper or likely to endanger the health, safety, or welfare of the District, or any member of the Board, District Staff, Amenity Manager, any District contractor or other representative, or any Patron, Guest, or Resident.

(3) ***Authority of District Staff and Members of the Board of Supervisors.*** District Staff or their designee, or any member of the Board of Supervisors, has the ability to remove any person from the Amenities if any of the above-referenced behaviors or actions occur or if in his/her reasonable discretion it is the District's best interest to do so. As provided for herein, District Staff may restrict or suspend for cause, including but not limited to those described above, any person's privileges to use any or all of the Amenities until the next regularly scheduled meeting of the Board of Supervisors.

(4) ***Process for Suspension or Termination of Access and Use Privileges.*** Subject to the rights of District Staff set forth in Section 3 above, the following process shall govern suspension and termination of privileges:

a. Offenses:

i. First Offense: Verbal warning by District Staff and suspension from the Amenities for up to one (1) week from the commencement of the suspension. Violation is recorded by District Staff, signed by the individual offender(s), and held on file by the District.

ii. Second Offense: Automatic suspension of all Amenities privileges for up to thirty (30) days from the commencement of the suspension, with the preparation by District Staff of a written report to be signed by the offender(s) and filed with the District.

iii. Third Offense: Suspension of all Amenities privileges for up to one (1) year. Such suspension shall run to the next regular meeting of the Board of Supervisors. At said meeting, the record of all previous offenses will be presented to the Board for recommendation of termination of the offender(s) privileges for up to one (1) calendar year. The length of the suspension is in the discretion of the Board and may be for less than one (1) year.

b. Each offense shall expire one (1) year after such offense was committed, at which time the number of offenses on record for such offender(s) shall be reduced by one (1). For example, if a first offense is committed on February 1 and a second offense on August 1, there will be two offenses on record until February 1 of the following year, at which time the first offense will expire and the second offense will thereafter be considered a first offense until it expires on the following August 1. The provisions of this Paragraph shall not at any time serve to reduce any suspensions or terminations, which may have been imposed prior to the expiration of any offenses.

c. Notwithstanding the foregoing, any time a user of the Amenities is arrested for an act committed, or allegedly committed, while on the premises of the Amenities, or violates the Amenity Policies in a manner that, in the discretion of District Staff upon consultation with

one Board member, justifies suspension beyond the guidelines set forth above, such offender(s) shall have all Amenities privileges immediately suspended until the next Board of Supervisors meeting. At the Board meeting, the Board will be presented with the facts surrounding the arrest or violation and the Board may make a recommendation of suspension or termination of the offender(s) Amenities privileges, which suspension or termination may include members of the offender(s) Household and may, upon the first offense, equal to or exceed one (1) year. In particular situations that pose a long term or continuing threat to the health, safety, or welfare of the District or its Residents, Patrons, or Guests, permanent termination of Amenities privileges may be warranted and considered.

d. Any suspension or termination of Amenities privileges may be appealed to the Board of Supervisors for reversal or reduction. The Board's decision on appeal shall be final.

- (5) ***Legal Action; Criminal Prosecution.*** If any person is found to have committed any of the infractions noted in Section 2 above, such person may additionally be subject to arrest for trespassing or other applicable legal action, civil or criminal in nature.

USE AT OWN RISK; INDEMNIFICATION

Any Patron, Guest, or other person who participates in Activities shall do so at his or her own risk, and shall indemnify, defend, release, hold harmless, and forever discharge the District and its contractors, and the present, former, and future supervisors, staff, officers, employees, representatives, agents, and contractors of each (collectively, the "Indemnitees"), for any and all liability, claims, lawsuits, actions, suits or demands, whether known or unknown, in law or equity, by any individual of any age, or any corporation or other entity, for any and all loss, injury, damage, theft, real or personal property damage, expenses (including attorney's fees, costs, and other expenses for investigation and defense and in connection with, among other proceedings, alternative dispute resolution, trial court, and appellate proceedings), and harm of any kind or nature arising out of, or in connection with, the participation in any Activities by said Patron, Guest, or other person, and any of his or her Guests and any members of his or her Household.

Should any Patron, Guest, or other person bring suit against the Indemnitees in connection with any Activities or relating in any way to the Amenities, and fail to obtain judgment therein against the Indemnitees, said Patron, Guest, or other person shall be liable to the District for all attorney's fees, costs, and other expenses for investigation and defense and in connection with, among other proceedings, alternative dispute resolution, trial court, and appellate proceedings.

The waiver of liability contained herein does not apply to any act of intentional, willful or wanton misconduct by the Indemnitees.

SOVEREIGN IMMUNITY

Nothing herein shall constitute or be construed as a waiver of the District's limitations on liability contained in Section 768.28, F.S., or other statutes or law.

SEVERABILITY

The invalidity or unenforceability of any one or more provisions of the Amenity Policies shall not affect the validity or enforceability of the remaining provisions, or any part of the Amenity Policies not held to be invalid or unenforceable.

AMENDMENTS AND WAIVERS

The Board in its sole discretion may amend the Amenity Policies from time to time. The Board by vote at a public meeting or the District Manager may elect in its/their sole discretion at any time to grant a waiver to any of the provisions of the Amenity Policies, provided however that the Board is informed within a reasonable time of any such waiver.

The above amended Amenity Policies & Rates were adopted on November 9, 2021, by the Board of Supervisors for the Highlands Community Development District.

Secretary/Assistant Secretary

Chairperson, Board of Supervisors

Exhibit A: Amenity Rates

Exhibit B: Amenities Access Registration Form

Exhibit C: Event Room Rental Agreement

EXHIBIT A
AMENITY RATES

TYPE	RATE
Annual User Fee	\$2500.00
Additional Household Member Access Card	\$10.00
Replacement Access Card	\$30.00
Event Room Rental Deposit	\$350.00
Event Room Rental Fee	\$200.00 for up to five (5) hours; \$100.00 for one (1) additional hour

EXHIBIT B
AMENITIES ACCESS REGISTRATION FORM

**HIGHLANDS COMMUNITY DEVELOPMENT DISTRICT
AMENITIES ACCESS REGISTRATION FORM**

NAME: _____

ADDRESS: _____

HOME TELEPHONE: _____ CELL PHONE: _____

EMAIL ADDRESS: _____

ADDITIONAL RESIDENT 1: _____ DOB IF UNDER 18: _____

ADDITIONAL RESIDENT 2: _____ DOB IF UNDER 18: _____

ADDITIONAL RESIDENT 3: _____ DOB IF UNDER 18: _____

ADDITIONAL RESIDENT 4: _____ DOB IF UNDER 18: _____

ADDITIONAL RESIDENT 5: _____ DOB IF UNDER 18: _____

ACCEPTANCE:

I acknowledge receipt of Access Cards for the above listed residents and that the above information is true and correct. I understand that I have willingly provided all the information requested above and that it may be used by the District for various purposes. **I also understand that by providing this information that it may be accessed under Florida's public records laws.** I also understand that I am financially responsible for any damages caused by me, my Household members, or my guests and the damages resulting from the loss or theft of my or my Household members' Access Cards. It is understood that Access Cards are the property of the District and are non-transferable except in accordance with the District's rules, policies, and regulations. In consideration for the admittance of the above listed persons and their guests into the Amenities owned and operated by the District, I agree to hold harmless and release the District, its agents, officers, and employees from any and all liability for any injuries that might occur in conjunction with the use of any of the District's Amenity Facilities (including but not limited to: Swimming Pools, Basketball Courts, Fitness Center, Clubhouse, Dog Park, Playgrounds, Parks and other Amenities), as well as while on the District's property. Nothing herein shall be considered as a waiver of the District's sovereign immunity or limits of liability beyond any statutory limited waiver of immunity or limits of liability which may have been adopted by the Florida Legislature in Section 768.28, Florida Statutes, or other applicable statute.

Signature of Patron (Legal Guardian if Minor)

Date

**AFFIDAVIT OF RESIDENCY:
(REQUIRED IF LEGAL FORM OF PROOF OF RESIDENCY NOT PROVIDED)**

I hereby state that the address listed above is the bona fide residence for all residents listed in this Amenities Access Registration Form and that such address is located within the Highlands Community Development District. I acknowledge that a false statement in this affidavit may subject me to penalties for making a false statement pursuant to Section 837.06, Florida Statutes. I declare that I have read the foregoing and the facts alleged are true and correct to the best of my knowledge and belief.

Signature of Patron

STATE OF FLORIDA
COUNTY OF _____

Acknowledged before me by means of ___ physical presence or ___ online notarization this ____ day of _____, 20____, by _____ who is () personally known to me or () has produced _____ as identification.

Notary Public, State of Florida
Print Name: _____
Commission No.: _____
My Commission Expires: _____

RECEIPT OF DISTRICT AMENITY POLICIES & RATES

I, the undersigned, hereby acknowledge that I have been provided and understand the terms set forth in the Highlands Community Development District's Amenity Policies & Rates.

Signature of Patron (Legal Guardian if Minor)

Date

GUEST POLICY:

Guest policies related to the Amenities is provided for the District's Amenity Policies & Rates.

PLEASE RETURN THIS FORM TO:

Highlands Community Development District
Attn: Will Williams, Clubhouse & Amenities Manager
11102 Ayersworth Glen Boulevard
Wimauma, FL 33598
Tel: (813) 633-3322
E-mail: awgclubhouse@gmail.com

OFFICE USE ONLY:

Date Received

Date Entered in System

Staff Member Signature

PRIMARY RESIDENT: _____ Access Card # _____

ADDITIONAL RESIDENT 1: _____ Access Card # _____

ADDITIONAL RESIDENT 2: _____ Access Card # _____

ADDITIONAL RESIDENT 3: _____ Access Card # _____

ADDITIONAL RESIDENT 4: _____ Access Card # _____

ADDITIONAL RESIDENT 5: _____ Access Card # _____

ADDITIONAL INFORMATION:

Phase: _____ Neighborhood: _____

New Construction: _____

Re-Sale: _____ Prior Owner: _____

Rental: _____ Landlord/Owner: _____ Lease Term: _____

EXHIBIT C
EVENT ROOM RENTAL AGREEMENT

Ayersworth Glen Event Room Rental Agreement

Renter's Name: _____

Address: _____

Phone Number: _____

E-mail: _____

Today's Date: _____

Event Date: _____

Type of Event: _____

Number of Guests: _____

Please note that the facility is unavailable for private events on the following holidays:

New Year's Day Easter Sunday Memorial Day Fourth of July

Labor Day Thanksgiving Christmas Eve Christmas Day New Year's Eve

Event Room may be reserved for a five (5)-hour window between 11:00 am and 9:00 pm

Time Reserved: start time: _____

end time: _____

(Time allotted includes time for set up and clean up)

_____ Rental Fee - \$200.00 for up to five (5) hours; \$100.00 for up to one (1) additional hour

_____ Rental Deposit - \$350.00

Cancellation Policy: Renter agrees to give written notice of cancellation of the Event to the Ayersworth Glen Clubhouse & Amenities Manager (the "Manager") at least thirty (30) days prior to the Event Date or Renter's deposit will be forfeited.

1. Upon execution of this Agreement, the Renter shall pay to the Highlands Community Development District (the "District") the full amount of the deposit set forth above. The deposit shall be refundable by the District to the Renter within ten (10) days after the Event Date, subject to the Cancellation Policy, minus any amounts deemed necessary to repair any damages inflicted upon the Event Room or other District property by Renter, Renter's guests, or anyone entering the Event Room during the Event.
2. Renter shall pay the full amount of the Rental Fee to the District at least fourteen (14) days prior to the Event. If Event runs longer than scheduled, Renter will be charged proportionally for any additional time as set forth above. Payment for any additional time shall be paid by Renter to the District on or prior to the Event Date. Under no circumstances shall an Event be permitted to end later than 9:00 pm.
3. The Renter shall have access to and use of the Event Room on the Event Date during the Time Reserved as set forth above. Renter shall use the Event Room for the sole purpose of hosting the Renter's Event described above.

4. Renter will be liable for any physical damages that the District may incur as a consequence of the actions of Renter or any of Renter's guests during the Event. Renter shall indemnify and hold harmless the District against any and all legal actions which may arise from Renter's use of the Event Room.

5. Renter further agrees and acknowledges the following terms and conditions applicable to Renter's use of the Event Room:
 - a. Renter shall present a valid Access Card to the Manager (or Manager's designee) upon arrival at the Event Room at the time of the Event.
 - b. The Time Reserved includes time necessary for set up and clean up.
 - c. Renter shall not arrive at the Event Room earlier than the Time Reserved and shall timely depart at the end of the Time Reserved.
 - d. The Event shall not be permitted to begin until Renter signs off on the pre-Event Walkthrough Checklist.
 - e. At the conclusion of the Event, Renter shall remove all personal property and other items that were not present in the Event Room at the start of the Event.
 - f. Renter shall complete a full cleaning of the Event Room at the conclusion of the Event including, but not necessarily limited to sweeping the floor, mopping up any spills, wiping down tables and any appliances used, and bagging all trash and putting it in the dumpster or other container as specified by the Manager or Manager's staff. In addition, Renter shall return all furniture and other items in the Event Room prior to the Event to their original position.
 - g. Wet bathing suits are not permitted in the Event Room at any time.
 - h. Renter is responsible for providing all party products (i.e., tablecloths, plates, napkins, cups, etc.). The District will supply cleaning supplies and garbage bags for Renter's use.
 - i. Renter's guests under the age of sixteen (16) years must be supervised by an adult at all times.
 - j. The use of glitter, confetti, silly string, and smoke machines is not permitted in the Event Room. Lit decorative candles (other than cake candles) are not permitted in the Event Room. The use of helium balloons is permitted only if the balloons are tied to weights.
 - k. The use of tacks, adhesive putty, scotch tape, or any other similar substances that may damage the walls of the Event Room is no permitted.
 - l. The consumption of alcohol is not permitted in the Event Room.
 - m. The use of other District amenities is not included in the rental of the Event Room.
 - n. The Event Room maximum capacity limit of () must be observed at all times and will be strictly enforced.

In witness of their understanding of and agreement to the terms and conditions herein, the parties affix their signatures below.

Renter

Authorized District Representative

Date

Date

RESOLUTION 2024-01

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE
HIGHLANDS COMMUNITY DEVELOPMENT DISTRICT
AMENDING THE DISTRICT'S AMENITY POLICIES & RATES;
PROVIDING A SEVERABILITY CLAUSE; PROVIDING AN
EFFECTIVE DATE; AND PROVIDING FOR REPEAL OF RULES
IN CONFLICT THEREWITH.**

WHEREAS, the Highlands Community Development District (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Hillsborough County, Florida; and

WHEREAS, Chapter 190, Florida Statutes, authorizes the District to adopt resolutions as may be necessary for the conduct of District business including rules, charges, and fees for usage of District amenities; and

WHEREAS, the District had previously adopted Amenity Policies & Rates for which it desires to make certain amendments and revisions; and

WHEREAS, on November 9, 2021, after a duly noticed public hearing, the District's Board of Supervisors adopted amended Amenity Policies & Rates, which became effective on that date; and

WHEREAS, on September 13, 2022, the District approved certain amendments and revisions to the previously adopted Amenity Policies & Rates to modify and clarify the hours available for private events to be held in the District's "Event Room;" and

WHEREAS, the District now desires to make certain amendments and revisions to the previously adopted and amended Amenity Policies & Rates to specify rules and polices regarding the use of the District's ponds including for fishing purposes; and

WHEREAS, the revised Amenity Policies & Rates, attached hereto as Exhibit A, and incorporated herein by reference, are for immediate use and application.

**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF
SUPERVISORS OF THE HIGHLANDS COMMUNITY
DEVELOPMENT DISTRICT:**

SECTION 1. The Board of Supervisors hereby adopts the revised Amenity Policies & Rates, attached hereto as Exhibit A. The Rules referenced herein shall stay in full force and effect until such time as the Board of Supervisors may amend, rescind, or repeal the attached in accordance with Chapter 190, Florida Statutes, and other applicable law.

SECTION 2. If any provision of this Resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect.

SECTION 3. This Resolution shall become effective immediately upon its passage and shall remain in effect unless rescinded or repealed.

SECTION 4. This Resolution shall repeal all previously adopted Amenity Policies & Rates of the District to the extent that they are in conflict.

PASSED AND ADOPTED this 10th day of October, 2023.

ATTEST:

**HIGHLANDS COMMUNITY
DEVELOPMENT DISTRICT**

Secretary / Assistant Secretary

Chair / Vice Chair

Exhibit A: Revised Amenity Policies & Rates

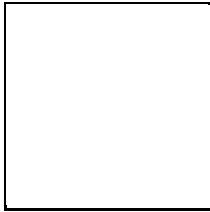
On Mon, Sep 18, 2023 at 1:00 PM Aqua Sentry <aquasentrytampa@gmail.com> wrote:

Will,

per our conversation last week here is the official email detailing our price increase for Ayersworth Glen for 2024. First of all I want to thank you for being a loyal customer for the last 2 years and putting your trust in Aqua Sentry in servicing your community pool and fountains at Ayersworth. We have tried our best to keep the expenses low for our customers however our operating costs have increased significantly due to inflationary pressures at all levels. From chemical costs to insurance costs, almost all of our expenses have risen during this last year and show no signs of abating. After careful consideration we have made a tough decision to raise our monthly service rate to \$3200 starting Jan 1st 2024. We thank you for your understanding and support and if you have any questions or concerns please don't hesitate to contact me.

--

Thank you ,
Bob



Robert Mock | (813) 943-2755 | AquaSentryTampa@Gmail.com
AQUA SENTRY | 13194 US HWY 301 S Riverview, FL 33578



Work Order

Inframark
 501 S Falkenburg Rd, Tampa, FL 33619
 Phone: 407-566-1935

Date 10/02/2023
 Work order # WOHCCDD10022023
 Customer ID **Highlands CDD**

Proposal For
Highlands CDD Porter services

Quotation valid until 11/02/2023
 Prepared by: Leo Lluberés

Quantity Description		Unit Price	Taxable?	Amount
4 x a Month	Inframark, LLC will provide porter services for Highlands CDD, which includes 14 stations. This quote is for four monthly visits and includes dog station bag, trash liner, and travel.	Monthly.		\$480.00
		Yearly.		\$5,760.00
8 x a Month	Twice a week.	Monthly.		\$960.00
		Yearly.		\$11,520.00

Full payment is due within 30 days of finalizing the project.

Subtotal

If you have any questions concerning this quotation, please get in touch with Leo Lluberés

Leo.Lluberés@Inframark.com

407-973-4363

Sales Tax

Other

Thank you for your business

Total: [Redacted]

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**HIGHLANDS
COMMUNITY DEVELOPMENT DISTRICT**

The 2nd Audit meeting of the Highlands Community Development District was held on **Tuesday, September 12, 2023, at 6:00 p.m.**, at the Ayersworth Glen Clubhouse, located at 11102 Ayersworth Glen Blvd., Wimauma, FL 33598.

Present and constituting a quorum were:

Kangelia Baxter	Committee Member
Mark Bouthot	Committee Member
Orlando Echevarria	Committee Member
Trang Chu	Committee Member
Joanna Pharo	Committee Member
	(via conference call)

Also present were:

Jennifer Goldyn	District Manager, Inframark
David Jackson	District Counsel, Persson, Cohen & Mooney

FIRST ORDER OF BUSINESS

Call to Order

The meeting was called to order at 6:00 p.m.

On a motion from Ms. Baxter, seconded by Mr. Bouthot, the Board unanimously approved Ms. Pharo to appear and vote via telephone, for the Highlands CDD.

SECOND ORDER OF BUSINESS

Consideration of Audit RFP Proposal

There was only one proposal received by the Audit Committee. The proposal was from Grau & Associates.

THIRD ORDER OF BUSINESS

Adjournment

On a motion from Ms. Baxter, seconded by Ms. Chu, the Board unanimously approved to adjourn the meeting at 6:03 p.m., for the Highlands CDD.

Assistant Secretary

Chair / Vice Chair

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MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**HIGHLANDS
COMMUNITY DEVELOPMENT DISTRICT**

The meeting of the Board of Supervisors of the Highlands Community Development District was held on **Tuesday, September 12, 2023, at 6:04 p.m.**, at the Ayersworth Glen Clubhouse, located at 11102 Ayersworth Glen Blvd., Wimauma, FL 33598.

Present and constituting a quorum were:

Kangelia Baxter	Board Supervisor, Chair
Mark Bouthot	Board Supervisor, Vice Chair
Orlando Echevarria	Board Supervisor, Asst. Secretary
Trang Chu	Board Supervisor, Asst. Secretary
Joanna Pharo	Board Supervisor, Asst. Secretary (via conference call)

Also present were:

Jennifer Goldyn	District Manager, Inframark
Leo Llyberes	Field Inspection Manager, Inframark
David Jackson	District Counsel, Persson, Cohen & Mooney
Doug Agnew	Representative, Advanced Aquatics
Savannah Berger	Representative, Advanced Aquatics
Robin Rhodes	Representative, Yellowstone Landscape
Gail Huff	Representative, Ballenger Irrigation
Jerry Whited	Representative, BDi Engineering

Audience

FIRST ORDER OF BUSINESS

Call to Order

The meeting was called to order at 6:05 p.m.

On a motion from Ms. Baxter, seconded by Ms. Pharo, the Board unanimously approved Ms. Pharo to appear via telephone and vote, for the Highlands CDD.

48 **SECOND ORDER OF BUSINESS**

48 **Staff Reports**

49
50 **Aquatics Services Update**

51
52 Mr. Agnew's reviewed his report with the Board and introduced Savannah Berger
53 as the new account manager for Highlands CDD. Mr. Agnew also noted that pond 7 was
54 treated for the torpedo grass and has improved since the last visit.

55
56 **Landscape Inspection Report**

57
58 Mr. Lluberes reviewed his report with the Board. He noted that items 5&6 are still
59 under review, however, he believes that replacing the damaged pool side tables is a better
60 option than just replacing them.

61
62 Mr. Lluberes informed the Board that the monument at the Balm Entrance is still in
63 the works and will have a start date soon.

64
65 Mr. Lluberes presented a sidewalk griding proposal in the amount of \$846.00 to the
66 Board.

67 (Under Separate Cover)

68
On a motion from Mr. Bouthot, seconded by Ms. Baxter, the Board unanimously
approved the Inframark sidewalk griding proposal, for the Highlands CDD.

69
70 **Ballenger Irrigation**

71
72 Ms. Huff presented her report to the Board.
73 (Under Separate Cover)

74
75 Ms. Huff reviewed with the Board which items were completed and which items
76 were ongoing. Ms. Huff updated the Board that the pump at Kelly Green is still down and a
77 broken pressure switch is the cause and will be repaired soon.

78
79 **Yellowstone Landscape**

80
81 Mr. Rhodes updated the Board on completed items and those still ongoing. He let
82 the Board know that the crew is running behind on a couple of ponds, due to the storm
83 and the holiday but will work through the weekend to get it completed.

84
85 The Board reviewed two proposals submitted for the mulch at the playground.

86
On a motion from Mr. Bouthot, seconded by Ms. Baxter, the Board unanimously
approved the Pine Lake proposal for the playground mulch in the amount of \$3,850.00,
for the Highlands CDD.

87
88 **District Counsel**

89
90 Present and no report. Mr. Jackson will prepare an agreement with Pine Lake for
91 the playground mulch.

92 Mr. Jackson presented a generic pond and fishing policy to the Board.
93 (Under Separate Cover)

94
95 The Board was satisfied with what Mr. Jackson presented and he will bring a formal
96 copy tailored to the District at the November meeting.

97
98 **District Engineer**

99
100 Mr. Whited reviewed the update he submitted to Management.
101 (Under Separate Cover)

102
103 Mr. Whited informed the Board that they are still seeking certain documents to be
104 sure the roads were in fact to be transferred to the County.

105
106 Mr. Bouthot asked Mr. Whited to look into the ownership of drains 2B, Highland
107 Meadows.

108
109 **District Manager**

110
111 Ms. Goldyn informed the Board of Supervisors that the next meeting will be held
112 on October 10, 2023.

113

On a motion from Ms. Baxter, seconded by Ms. Pharon the Board unanimously approved the Audit Committee's recommendation to select Grau & Associates as the new auditor, for the Highlands CDD.
--

114
115 **Clubhouse Manager**

116
117 Mr. Williams reviewed the report with the Board.

118
119 The Community Yard Sale will be on October 7, 2023, and the Trunk or Treat will
120 be on October 14, 2023.

121
122 Mr. Williams informed the Board that Eric repaired the gate at the fence, located at
123 the back of the open field.

124
125 He updated the Board that Mommy and Me swing will Ship on the 14th.

126
127 The Board requested that the office staff monitor the paint striping to be sure it does
128 not fade.

129
130 Mr. Williams let the Board know that another e-mail blast was sent out to the
131 Community reminding them that they are not to park on CDD common areas.

132
133 Mr. Williams presented a proposal from Fitness Smith for a new rowing machine in
134 the amount of \$1,745.00.
135 (Under Separate Cover)

136

On a motion from Ms. Baxter, seconded by Mr. Bouthot, the Board unanimously approved the Fitness Smith proposal for a new rowing machine in the amount of \$1,745.00, for the Highlands CDD.

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THIRD ORDER OF BUSINESS

**Consideration of Minutes of the
Regular Board of Supervisors Meeting
held on August 15, 2023**

On a motion from Ms. Baxter, seconded by Mr. Echevarria, the Board unanimously approved the Minutes of the Regular Board of Supervisors Meeting held on August 15, 2023, for the Highlands CDD.

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FOURTH ORDER OF BUSINESS

**Consideration of Invoices and Check
Register**

On a motion from Mr. Bouthot, seconded by Ms. Baxter the Board unanimously approved the Invoices and Check Register, for the Highlands CDD.

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148

FIFTH ORDER OF BUSINESS

Supervisors Requests

Ms. Baxter requested that staff look into getting the sticker replaced for the plyo box.

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SIXTH ORDER OF BUSINESS

Audience Comments

There were no comments at this time.

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SEVENTH ORDER OF BUSINESS

Adjournment

On a motion from Ms. Baxter, seconded by Ms. Chu, the Board unanimously approved to adjourn the meeting at 7:13 p.m., for the Highlands CDD.

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Assistant Secretary

Chair / Vice Chair

HIGHLANDS

Community Development District

**Payment Register by Fund
For the Period from 09/01/23 to 09/30/23
(Sorted by Check / ACH No.)**

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid	
GENERAL FUND - 001								
CHECK # 1087								
001	09/06/23	AQUA SENTRY	9537	POOL MAINT SEP 2023	Pool Repairs	546074-57201	\$2,605.00	
							Check Total	\$2,605.00
CHECK # 1088								
001	09/06/23	BCI ENTITIES, LLC	23425	IRRIGATION MAINT SEPT 2023	Irrigation Repairs & Maintenance	546041-53900	\$1,666.67	
							Check Total	\$1,666.67
CHECK # 1089								
001	09/11/23	BDI ENGINEERING	1212	ENGINEERING SERVICES 8/14-9/01/2023	District Engineer	531147-51301	\$560.00	
							Check Total	\$560.00
CHECK # 1090								
001	09/11/23	YELLOWSTONE LANDSCAPE	TMC 583136	09/01/2023 - MONTHLY LANDSCAPE MAINTENANCE SEPT, 2	Landscape Maintenance	546300-53900	\$17,171.67	
001	09/11/23	YELLOWSTONE LANDSCAPE	TMC 553698	PLANT REPLACEMENT BALM ENTERANCE ISLAND	Landscape Replacement Plants, Shrubs, Trees	546338-53900	\$684.29	
001	09/11/23	YELLOWSTONE LANDSCAPE	TMC 560131	TRIM OAK TREE AWAY FROM CLUBHOUSE ROOF	Landscape Maintenance	546300-53900	\$890.44	
001	09/11/23	YELLOWSTONE LANDSCAPE	TMC 564372	STUMP REMOVAL AND SOD INSTALLATION	Landscape Replacement Plants, Shrubs, Trees	546338-53900	\$300.00	
001	09/11/23	YELLOWSTONE LANDSCAPE	TMC 567191	AUGT 2023 LANDSCAPE MAINT	Landscape Maintenance	546300-53900	\$17,171.67	
001	09/11/23	YELLOWSTONE LANDSCAPE	TMC 571138	REMOVAL OF 8 DEAD MAPLE TREES	Landscape Replacement Plants, Shrubs, Trees	546338-53900	\$1,428.55	
							Check Total	\$37,646.62
CHECK # 1091								
001	09/14/23	ALVAREZ PLUMBING COMPANY	41226	POOL SHOWER REPAIRS	Clubhouse Maintenance & Repair	546015-57201	\$480.00	
							Check Total	\$480.00
CHECK # 1092								
001	09/20/23	ANTHONY'S TAMPA BAY PRESSURE WASHING	1280	DEPOSIT FOR 2023 HOLIDAY DECOR	Prepaid Items	155000	\$8,537.50	
							Check Total	\$8,537.50
CHECK # 1093								
001	09/20/23	MARC SECURITY SERVICES	1142	SEC SVCS 9/1-9/30/23	Security Services and Patrols	531116-53935	\$3,729.60	
							Check Total	\$3,729.60
CHECK # 1094								
001	09/20/23	SITE MASTERS OF FL LLC	071023-1	INSTALL CHAIN LADDERS ON PLYGRD EQUIP	Miscellaneous Contingency	549900-58200	\$300.00	
							Check Total	\$300.00
CHECK # 1095								
001	09/20/23	TREETOP PRODUCTS INC	SOTRE116912	PICNIC TABLES AND MOUNT KIT	Miscellaneous Contingency	549900-58200	\$6,844.60	
							Check Total	\$6,844.60
CHECK # 1096								
001	09/26/23	PERSSON, COHEN, MOONEY,	4116	LEGAL SVCS 8/04/2023-8/21/2023	District Counsel	531146-51401	\$1,824.00	
							Check Total	\$1,824.00
CHECK # 1097								
001	09/26/23	TAMPA BAY TIMES	0000303714	NOTICE OF 2nd RFP AUDIT MEETING 9/03/23	Legal Advertising	548002-51301	\$444.00	
							Check Total	\$444.00
CHECK # 1098								
001	09/27/23	SHARPER IMAGES POOL, INC	IN-13386	POOL RESURFACING	Miscellaneous Contingency	549900-58200	\$44,600.00	
001	09/27/23	SHARPER IMAGES POOL, INC	IN-13387A	TILE INSTALL BEFORE INTERIOR FINISH FOR POOL RESUR	Miscellaneous Contingency	549900-58200	\$27,875.00	
							Check Total	\$72,475.00
CHECK # DD1042								
001	09/14/23	NAVITAS CREDIT CORP. ACH	092523-40995983 ACH	SECURITY EQUIPMENT 9/2023	Security Services and Patrols	531116-53935	\$479.31	

HIGHLANDS

Community Development District

**Payment Register by Fund
For the Period from 09/01/23 to 09/30/23
(Sorted by Check / ACH No.)**

Fund No.	Date	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid	
							Check Total	\$479.31
CHECK # DD1043								
001	09/14/23	NAVITAS CREDIT CORP. ACH	092523 -41100345 ACH	SECURITY EQUIPMENT 9/2023	Security Services and Patrols	531116-53935	\$270.64	
							Check Total	\$270.64
CHECK # DD1045								
001	09/14/23	BOCC ACH	082223-39323200 ACH	BILL PRD 7/17-8/15/2023	Utility Services	543063-53600	\$450.30	
							Check Total	\$450.30
CHECK # DD1046								
001	09/14/23	TECO ACH	09052023 ACH	SVC 07/22-8/21/23	Street Lights	543057-53100	\$16,906.19	
001	09/14/23	TECO ACH	09052023 ACH	SVC 07/22-8/21/23	Utility Services	543063-53100	\$1,364.41	
001	09/14/23	TECO ACH	09052023 ACH	SVC 07/22-8/21/23	Utility - Recreation Facilities	543079-53100	\$33.10	
001	09/14/23	TECO ACH	09052023 ACH	SVC 07/22-8/21/23	Utility-Pool	543110-53100	\$74.73	
							Check Total	\$18,378.43
CHECK # DD1051								
001	09/20/23	FRONTIER ACH	081423-0813205 ACH	SERVICE 08/14/23 - 09/13/23	Telephone Fax, Internet	541009-57201	\$153.90	
							Check Total	\$153.90
CHECK # DD1052								
001	09/20/23	WASTE MANAGEMENT INC. ACH	9960683-2206-3 ACH	DUMPSTER DISPOSAL SEPT 2023	Garbage - Recreation Facility	531133-57201	\$157.74	
							Check Total	\$157.74
CHECK # DD1053								
001	09/22/23	KANGELIA J. BAXTER	PAYROLL	September 22, 2023 Payroll Posting			\$184.70	
							Check Total	\$184.70
CHECK # DD1054								
001	09/22/23	MARK R. BOUTHOT	PAYROLL	September 22, 2023 Payroll Posting			\$184.70	
							Check Total	\$184.70
CHECK # DD1055								
001	09/22/23	PHUONG-TRANG CHU	PAYROLL	September 22, 2023 Payroll Posting			\$184.70	
							Check Total	\$184.70
CHECK # DD1056								
001	09/22/23	MARGARETA J. IZDEBSKA-PHARO	PAYROLL	September 22, 2023 Payroll Posting			\$184.70	
							Check Total	\$184.70
							Fund Total	\$157,742.11

Total Checks Paid	\$157,742.11
--------------------------	---------------------

Aqua Sentry
13194 US Highway 301 S Suite 154
Riverview, FL 33578 US
813-943-2755
AquaSentryTampa@gmail.com



INVOICE

BILL TO

Jennifer Goldyn
Ayersworth Glen
Ayersworth Glen Blvd
Wimauma, FLA 33598 USA

INVOICE # 9537
DATE 09/01/2023
DUE DATE 10/01/2023
TERMS Net 30

ACTIVITY	QTY	RATE	AMOUNT
Ayersworth Glen Full Service Commercial Cleaning	1	2,443.00	2,443.00
Fecal Matter Clean up.:Fecal matter Clean up Clean filters, remove fecal matter, vacuum pool, shock pool, scrub down walls.	1	150.00	150.00
Replaced Equipment ON/OFF trippers on timer at fountain	2	6.00	12.00

BALANCE DUE **\$2,605.00**

**BCI Entities, LLC dba Ballenger
Irrigation**

3840 68th Ave
Pinellas Park, FL 33781
+1 7275201082
accounting@ballengerirrigation.com
www.ballengerirrigation.com



INVOICE

BILL TO
Highlands CDD
c/o Rizzetta & Company
3434 Coldwell Ave Suite 200
Tampa, FL 33614

INVOICE 23425
DATE 09/01/2023
TERMS Net 30
DUE DATE 10/01/2023

DATE	ACTMITY	DESCRIPTION	QTY	RATE	AMOUNT
	Irrigation Contract Maintenance	Monthly Irrigation Maintenance	1	1,666.67	1,666.67

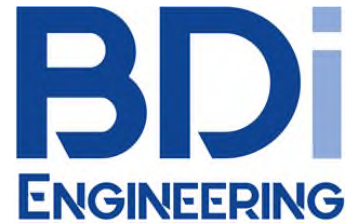
Monthly Irrigation Maintenance

BALANCE DUE

\$1,666.67

Brletic Dvorak Inc

536 4th Ave South Unit 4
Saint Petersburg, FL 33701 US
+1 8133611466
sbrletic@bdiengineers.com



INVOICE

BILL TO
Highlands CDD
Inframark IMS
210 North University Drive
Suite 702
Coral Springs, Florida 33071

INVOICE 1212
DATE 09/01/2023
TERMS Net 30
DUE DATE 10/01/2023

PROJECT NAME
Highlands CDD

	DESCRIPTION	QTY	RATE	AMOUNT
Senior Inspector	[Aug 18 – Aug 30]	4:00	115.00	460.00
Project Manager	[Sept 1]	0:30	200.00	100.00

BALANCE DUE **\$560.00**



Highlands COMMUNITY DEVELOPMENT DISTRICT
Aug-23

	<u>HOURS</u>	<u>RATE</u>	<u>PERSON</u>	<u>TOTAL</u>
<u>CDD Activities</u>				
Board Meeting Prep, Attendance, Follow up Engineer's Reports/Invoicing	0.50	\$200	S. Brletic	\$100.00
Pond 10 Bank Restoration Inspection		\$200	S. Brletic	\$0.00
	3.00	\$115	J. Whited	\$345.00
Phase 2A & 2B Roadway O&M Coorespondence	1.00	\$115	J. Whited	\$115.00
INVOICE TOTAL	4.50			\$560.00



YELLOWSTONE
LANDSCAPE

INVOICE

INVOICE #	INVOICE DATE
TMC 553698	6/30/2023
TERMS	PO NUMBER
Net 30	

Bill To:

Highlands CDD
c/o Rizzetta and Company
3434 Colwell Ave.
Suite 200
Tampa, FL 33614

Remit To:

Yellowstone Landscape
PO Box 101017
Atlanta, GA 30392-1017

Property Name: Highlands CDD

Invoice Due Date: July 30, 2023

Invoice Amount: \$684.29

Description	Current Amount
Plant replacements Balm Entrance island	
Plant Installation	\$684.29

Invoice Total \$684.29

Excellence
IN COMMERCIAL LANDSCAPING

Should you have any questions or inquiries please call (386) 437-6211.

Yellowstone Landscape | Post Office Box 849 | Bunnell FL 32110 | Tel 386.437.6211 | Fax 386.437.1286



Proposal #314277
 Date: 05/19/2023
 From: Robin Rhodes

Proposal For

Highlands CDD
 c/o Rizzetta and Company
 3434 Colwell Ave.
 Suite 200
 Tampa, FL 33614

main:
 mobile:

Location

11102 Ayersworth Glen Blvd
 Wimauma, FL 33598

Property Name: Highlands CDD

Plant replacements Balm Entrance island

Terms: Net 30

DESCRIPTION	AMOUNT
Plant Installation Labor	\$285.71
Podocarpus	\$92.86
3 gallon	
Mammy Crotons	\$92.86
3 gallon	
Var. Arboricola	\$18.57
3 gallon	
Mulch Installation Labor	\$142.86
Pine Bark Mulch	\$51.43
yard	

Client Notes

Replace missing plants on Balm entrance island, Add 5 Podocarpus 3 gal., Add 5 Mammy Crotons 3 gal. Add 1 Var. Arboricola.

SUBTOTAL \$684.29

Signature

SALES TAX \$0.00

x *Jennifer Goldyn*

TOTAL \$684.29

*Signature above authorizes Yellowstone Landscape to perform work as described above and verifies that the prices and specifications are hereby accepted. All overdue balances will be charge a 1.5% a month, 18% annual percentage rate.
Limited Warranty: All plant material is under a limited warranty for one year. Transplanted plant material and/or plant material that dies due to conditions out of Yellowstone Landscape's control (i.e. Acts of God, vandalism, inadequate irrigation due to water restrictions, etc.) shall not be included in the warranty.*

Contact

Assigned To

Print Name: _____

Robin Rhodes

Title: _____

Office:

rrhodes@yellowstonelandscape.com

Date: _____



INVOICE

INVOICE #	INVOICE DATE
TMC 560131	7/14/2023
TERMS	PO NUMBER
Net 30	

Bill To:

Highlands CDD
c/o Rizzetta and Company
3434 Colwell Ave.
Suite 200
Tampa, FL 33614

Remit To:

Yellowstone Landscape
PO Box 101017
Atlanta, GA 30392-1017

Property Name: Highlands CDD

Opp # 321427

Trim Oak Tree Branches away From Clubhouse roof

Invoice Due Date: August 13, 2023

Invoice Amount: \$890.44

Description	Current Amount
-------------	----------------

Hardwood Level 2	\$890.44
------------------	----------

Invoice Total \$890.44

Excellence
IN COMMERCIAL LANDSCAPING

Should you have any questions or inquiries please call (386) 437-6211.



Proposal #321427

Date: 06/12/2023

From: Robin Rhodes

TMC 560131

7/14/23

Proposal For

Location

Highlands CDD
c/o Rizzetta and Company
3434 Colwell Ave.
Suite 200
Tampa, FL 33614

main:
mobile:

11102 Ayersworth Glen Blvd
Wimauma, FL 33598

Property Name: Highlands CDD

Trim Oak Tree Branches away From Clubhouse roof

Terms: Net 30

DESCRIPTION	AMOUNT
-------------	--------

Hardwood Pruning away from Roofs	\$890.44
----------------------------------	----------

- Service Location:
- Cut away from buildings or structures 6' - 8'
- Haul away all debris.

Approximately _ Days to Complete

Client Notes

Trim oak tree branches away from Clubhouse Roof, Trim Branches away from Northside Picnic Table roof, Also trim back Oak tree branches away From Shade cloth for playground Area. Remove all debris and haul away on completion of job.

SUBTOTAL \$890.44

Signature

SALES TAX \$0.00

DocuSigned by:

Kangelia Baxter

TOTAL \$890.44

Signature above authorizes Yellowstone Landscape to perform work as described above and verifies that the prices and specifications are hereby accepted. All overdue balances will be charge a 1.5% a month, 18% annual percentage rate. Limited Warranty: All plant material is under a limited warranty for one year. Transplanted plant material and/or plant material that dies due to conditions out of Yellowstone Landscape's control (i.e. Acts of God, vandalism, inadequate irrigation due to water restrictions, etc.) shall not be included in the warranty.



INVOICE

INVOICE #	INVOICE DATE
TMC 564372	7/28/2023
TERMS	PO NUMBER
Net 30	

Bill To:

Highlands CDD
c/o Rizzetta and Company
3434 Colwell Ave.
Suite 200
Tampa, FL 33614

Remit To:

Yellowstone Landscape
PO Box 101017
Atlanta, GA 30392-1017

Property Name: Highlands CDD

Opp # 301093

Cut down stumps and lay sod over tree rings

Invoice Due Date: August 27, 2023

Invoice Amount: \$300.00

Description	Current Amount
Sod Installation	\$300.00

Invoice Total \$300.00

Excellence
IN COMMERCIAL LANDSCAPING

Should you have any questions or inquiries please call (386) 437-6211.



INVOICE

INVOICE #	INVOICE DATE
TMC 567191	8/1/2023
TERMS	PO NUMBER
Net 30	

Bill To:

Highlands CDD
 c/o Inframark
 2005 Pan Am Circle
 Suite 300
 Tampa, FL 33607

Remit To:

Yellowstone Landscape
 PO Box 101017
 Atlanta, GA 30392-1017

Property Name: Highlands CDD

Invoice Due Date: August 31, 2023

Invoice Amount: \$17,171.67

Description	Current Amount
Monthly Landscape Maintenance August 2023	\$17,171.67

Invoice Total **\$17,171.67**

Excellence

IN COMMERCIAL LANDSCAPING

Should you have any questions or inquiries please call (386) 437-6211.



INVOICE

INVOICE #	INVOICE DATE
TMC 571138	8/3/2023
TERMS	PO NUMBER
Net 30	

Bill To:

Highlands CDD
c/o Rizzetta & Company, Inc.
12750 Citrus Park Lane
Suite 115
Tampa, FL 33625

Remit To:

Yellowstone Landscape
PO Box 101017
Atlanta, GA 30392-1017

Property Name: Highlands CDD

Opp # 322971

Removal of 8 dead and Declining Maple trees

Invoice Due Date: September 2, 2023

Invoice Amount: \$1,428.55

Description	Current Amount
Other	\$1,428.55

Invoice Total \$1,428.55

Excellence

IN COMMERCIAL LANDSCAPING

Should you have any questions or inquiries please call (386) 437-6211.



Proposal #322971

Date: 06/16/2023

From: Robin Rhodes

Proposal For

Highlands CDD
c/o Rizzetta and Company
3434 Colwell Ave.
Suite 200
Tampa, FL 33614

main:
mobile:

Location

11102 Ayersworth Glen Blvd
Wimauma, FL 33598

Property Name: Highlands CDD

Removal of 8 dead and Declining Maple trees

Terms: Net 30

DESCRIPTION	AMOUNT
Other Labor	\$1,142.84
Dump Fee	\$285.71

Client Notes

Balm Entrance Left side of Balm Remove 8 Maple Trees and 1 Stump along White fence, Cut Tree trunks below grade so they can be cover up by sod or mulch and not be trip hazards.

	SUBTOTAL	\$1,428.55
Signature	SALES TAX	\$0.00
x <i>Jennifer Goldyn</i>	TOTAL	\$1,428.55

Signature above authorizes Yellowstone Landscape to perform work as described above and verifies that the prices and specifications are hereby accepted. All overdue balances will be charge a 1.5% a month, 18% annual percentage rate. Limited Warranty: All plant material is under a limited warranty for one year. Transplanted plant material and/or plant material that dies due to conditions out of Yellowstone Landscape's control (i.e. Acts of God, vandalism, inadequate irrigation due to water restrictions, etc.) shall not be included in the warranty.

Approved by Chairwoman Kangelia Baxter via e-mail 6.19.23

Contact

Print Name: Jennifer Goldyn

Title: District Manager

Date: 6.19.23

Assigned To

Robin Rhodes
Office:
rrhodes@yellowstonelandscape.com



INVOICE

INVOICE #	INVOICE DATE
TMC 583136	9/1/2023
TERMS	PO NUMBER
Net 30	

Bill To:

Highlands CDD
c/o Inframark
2005 Pan Am Circle
Suite 300
Tampa, FL 33607

Remit To:

Yellowstone Landscape
PO Box 101017
Atlanta, GA 30392-1017

Property Name: Highlands CDD

Invoice Due Date: October 1, 2023

Invoice Amount: \$17,171.67

Description	Current Amount
Monthly Landscape Maintenance September 2023	\$17,171.67

Invoice Total \$17,171.67

Excellence

IN COMMERCIAL LANDSCAPING

Should you have any questions or inquiries please call (386) 437-6211.



**1623 S. 51st Street
Tampa, FL 33619-5327**

Alvarez Plumbing and Air Conditioning
1623 S 51st Street, Tampa, Florida 33619
(813) 655-7520
Plumbing #CFC019219 / Air Conditioning #CAC1813675

BILL TO

Highlands CDD c/o Inframark LCC
210 North University Drive #Ste 702
Coral Springs, FL 33071 USA

INVOICE 41226	INVOICE DATE Aug 29, 2023
-------------------------	-------------------------------------

JOB ADDRESS

Ayersworth Glen Clubhouse
11102 Ayersworth Glen Boulevard
Wimauma, FL 33598 USA

Completed Date: 8/29/2023
Payment Term: Net 30
Due Date: 9/28/2023

DESCRIPTION OF WORK

Alvarez Plumbing and AC proposes the following scope of work; Dig in landscaped area where 3/4" PVC yard shower pipe elbows down to purple flag location approximately 6-8' away where there may be a shut off valve that is closed. This is an exploration service based on information from a different source, if repair can be made during this call it will be quoted by on site technician. Work to be performed during normal business hours, no nights or weekends. Any unforeseen issues will be addressed at time of findings. Service call not to exceed below approved amount. Any additional work need to be quoted and submitted for approval.

8/28/23

Alvarez returned to trace pool rinse shower supply. The original riser was exposed and found to travel outside the fence of the pool area. This particular spot is extremely rooted up by trees. Digging will require extra people to make the task move in a timely way.

The water is shut off at an unknown point. This is known because the Alvarez technician hit the 3/4" pvc line and no water came out. Repair was made to the line where technician cut it.

Alvarez will contact customer about what the next steps will be. Today, all hours proposed, have been filled and a discovery plan has/is being made to find the shut off for the shower line. Alvarez will contact Will, maintenance person.

SS0906

SUB-TOTAL	\$480.00
TOTAL DUE	\$480.00
BALANCE DUE	\$480.00

Thank you for choosing Alvarez Plumbing & Air Conditioning

CUSTOMER AUTHORIZATION

This invoice is agreed and acknowledged. Payment is due upon receipt. A service fee will be charged for any returned checks, and a financing charge of 1% per month shall be applied for overdue amounts.

Sign here



Date 8/28/2023

CUSTOMER ACKNOWLEDGEMENT

My signature here signifies my full and final acceptance of all work performed by the contractor and the acknowledgment of the Terms & Conditions in the attached CUSTOMER ACKNOWLEDGEMENT section.

Sign here



Date 8/28/2023

Anthony's Tampa Bay Pressure Washing
DBA Trimmers Holiday Decor Tampa
2234 Lithia Center Lane #1
Valrico, FL 33596
8135454782
patrick@trimmersholidaydecor.com



INVOICE

BILL TO

Will Williams
Ayersworth
11102 Ayersworth Glen Blvd
Wimauma, FL 33598 US

SHIP TO

11102 Ayersworth Glen Blvd
Wimauma, FL 33598

INVOICE # 1280

DATE 07/07/2023

DUE DATE 07/07/2023

TERMS Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Deposit for 2023 Holiday Decor	Please refer to estimate #651. Deposits are due within 30 days of invoice. Deposits must be paid by this date to guarantee installation before Thanksgiving. Final payments will be due December 1, 2023.	1	8,537.50	8,537.50

BALANCE DUE

\$8,537.50

MARC SECURITY SERVICES

5118 N 56th St Ste 122

FL US

+1 8772626372

invoices@marcss.com



BILL TO

HIGHLAND COMMUNITY
DEVELOPMENT DISTRICTC/O
INFRANARK
HIGHLAND CDD
210 N UNIVERSITY DR
SUITE 702
CORAL SPRING, FL 33701

INVOICE 1142

DATE 09/10/2023 TERMS Net 15

DUE DATE 09/25/2023

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
09/01/2023	SECURITY OFFICER	HIGHLAND CDD/ AYERS GLEN COMMUNITY UARMED SECURITY GUARD 1800-0000	6	22.40	134.40
09/02/2023	SECURITY OFFICER	HIGHLAND CDD/ AYERS GLEN COMMUNITY UARMED SECURITY GUARD 1800-0000	13	22.40	291.20
09/03/2023	SECURITY OFFICER	HIGHLAND CDD/ AYERS GLEN COMMUNITY UARMED SECURITY GUARD 1100-0000	13	22.40	291.20
09/04/2023	SECURITY OFFICER	HIGHLAND CDD/ AYERS GLEN COMMUNITY UARMED SECURITY GUARD 1100-0000	13	33.60	436.80
09/08/2023	SECURITY OFFICER	HIGHLAND CDD/ AYERS GLEN COMMUNITY UARMED SECURITY GUARD 1800-0000	6	22.40	134.40
09/09/2023	SECURITY OFFICER	HIGHLAND CDD/ AYERS GLEN COMMUNITY UARMED SECURITY GUARD 1800-0000	13	22.40	291.20
09/10/2023	SECURITY OFFICER	HIGHLAND CDD/ AYERS GLEN COMMUNITY UARMED SECURITY GUARD 1800-0000	13	22.40	291.20

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
09/15/2023	SECURITY OFFICER	HIGHLAND CDD/ AYERS GLEN COMMUNITY UARMED SECURITY GUARD 1800-0000	6	22.40	134.40
09/16/2023	SECURITY OFFICER	HIGHLAND CDD/ AYERS GLEN COMMUNITY UARMED SECURITY GUARD 1800-0000	13	22.40	291.20
09/17/2023	SECURITY OFFICER	HIGHLAND CDD/ AYERS GLEN COMMUNITY UARMED SECURITY GUARD 1800-0000	13	22.40	291.20
09/22/2023	SECURITY OFFICER	HIGHLAND CDD/ AYERS GLEN COMMUNITY UARMED SECURITY GUARD 1800-0000	6	22.40	134.40
09/23/2023	SECURITY OFFICER	HIGHLAND CDD/ AYERS GLEN COMMUNITY UARMED SECURITY GUARD 1800-0000	13	22.40	291.20
09/24/2023	SECURITY OFFICER	HIGHLAND CDD/ AYERS GLEN COMMUNITY UARMED SECURITY GUARD 1800-0000	13	22.40	291.20
09/29/2023	SECURITY OFFICER	HIGHLAND CDD/ AYERS GLEN COMMUNITY UARMED SECURITY GUARD 1800-0000	6	22.40	134.40
09/30/2023	SECURITY OFFICER	HIGHLAND CDD/ AYERS GLEN COMMUNITY UARMED SECURITY GUARD 1800-0000	13	22.40	291.20

SUBTOTAL 3,729.60

TAX 0.00

TOTAL 3,729.60

TOTAL DUE \$3,729.60

Site Masters of Florida, LLC
5551 Bloomfield Blvd.
Lakeland, FL 33810
(813)917-9567

INVOICE
#071023-1

To: Highlands CDD
2654 Cypress Ridge Blvd., Suite 101
Wesley Chapel, FL 33544

Date: July 10, 2023

Provided hardware and labor to install
chain ladders on playground equipment
at Amenity Center.
(Chain ladders provided by CDD)

TOTAL DUE \$300



Invoice

Account Number - 336615

Treetop Products Inc.
 222 State Street
 Batavia IL 60510
 (866) 511-5642
 info@treetopproducts.com

Invoice # SOTRE116912

8/17/2023

Bill To
 Inframark LCC
 Highlands CDD
 210 North University Drive
 Ste 702
 Coral Springs FL 33071

Ship To
 Will Williams
 11102 Ayersworth Glen Blvd
 Wimauma FL 33598
 (813) 633-3322

Payment Method	Terms	PO #	Shipping Method
Check			ABF Freight

Item	Qty	Rate	Amount
1JH1004-BK Comfort™ Series Wheelchair Accessible Rectangular Picnic Tables/ 8' Table/ 2 Wheelchair Accessible/ Black	5	\$1,128.85	\$5,644.25
1WG6259 Surface Mount Kit for Picnic Tables & Benches, Fits 2-1/4" to 2-3/8" Frames, Set of 2	5	\$28.85	\$144.25

Subtotal	\$5,788.50
Tax Total (%)	\$0.00
Shipping	\$1,056.10
Total	\$6,844.60



PERSSON, COHEN, MOONEY, FERNANDEZ & JACKSON, P.A.
ATTORNEYS AND COUNSELORS AT LAW

INVOICE

Invoice # 4116
Date: 09/08/2023
Due On: 10/08/2023

Highlands Community Development District
2654 Cypress Ridge Blvd
Suite 101
Wesley Chapel, Florida 33544

Statement of Account

Outstanding Balance	New Charges	Payments Received	Total Amount Outstanding
(\$0.00	+ \$1,824.00) - (\$0.00	\$1,824.00

Highlands CDD

District Attorney Services

Type	Attorney	Date	Notes	Quantity	Rate	Total
Service	RDJ	08/04/2023	Prepare letter to resident (Romain) regarding reimbursement to District for damage to gym wall in amenity center; review related documents; follow-up regarding same.	0.70	\$285.00	\$199.50
Service	RDJ	08/07/2023	Prepare resolutions for adoption of budget and levy of assessments; follow-up with District management regarding same.	0.80	\$285.00	\$228.00
Service	RDJ	08/08/2023	Review proposals from ST6 Security regarding installation of various security devices; prepare addendum to same and follow-up with District management.	1.20	\$285.00	\$342.00
Service	RDJ	08/14/2023	Review agenda and materials to prepare for upcoming Board of Supervisors meeting.	1.00	\$285.00	\$285.00
Service	RDJ	08/15/2023	Continue preparing for and attend Board of Supervisors meeting.	2.50	\$285.00	\$712.50
Service	RDJ	08/21/2023	Review correspondence regarding insurance requirements for agreement with ST6 Security; revise addendum to agreement and follow-up with District management.	0.20	\$285.00	\$57.00

Subtotal **\$1,824.00**
Total **\$1,824.00**

Detailed Statement of Account

Current Invoice

Invoice Number	Due On	Amount Due	Payments Received	Balance Due
4116	10/08/2023	\$1,824.00	\$0.00	\$1,824.00
Outstanding Balance				\$1,824.00
Total Amount Outstanding				\$1,824.00

Please make all amounts payable to: Persson, Cohen, Mooney, Fernandez & Jackson, P.A. and remit to 6853 ENERGY COURT, LAKEWOOD RANCH, FL 34240.

For any inquiries, please contact us at 941-306-4730. Payment is due 30 days from receipt of this invoice. Thank you.



tampabay.com

Times Publishing Company
DEPT 3396
PO BOX 123396
DALLAS, TX 75312-3396
Toll Free Phone: 1 (877) 321-7355
Fed Tax ID 59-0482470

ADVERTISING INVOICE

Advertising Run Dates	Advertiser Name	
09/ 3/23	HIGHLANDS CDD	
Billing Date	Sales Rep	Customer Account
09/03/2023	Deirdre Bonett	329817
Total Amount Due		Ad Number
\$444.00		0000303714

PAYMENT DUE UPON RECEIPT

Start	Stop	Ad Number	Product	Placement	Description PO Number	Ins.	Size	Net Amount
09/03/23	09/03/23	0000303714	Tampabay.com	Legals CLS	2nd Audit Meeting	1	2x41 L	\$444.00

PLEASE DETACH AND RETURN LOWER PORTION WITH YOUR REMITTANCE



tampabay.com

DEPT 3396
PO BOX 123396
DALLAS, TX 75312-3396
Toll Free Phone: 1 (877) 321-7355

Advertising Run Dates	Advertiser Name	
09/ 3/23	HIGHLANDS CDD	
Billing Date	Sales Rep	Customer Account
09/03/2023	Deirdre Bonett	329817
Total Amount Due		Ad Number
\$444.00		0000303714

ADVERTISING INVOICE

Thank you for your business.

DO NOT SEND CASH BY MAIL

PLEASE MAKE CHECK PAYBLE TO: TIMES PUBLISHING COMPANY

REMIT TO:

HIGHLANDS CDD
C/O INFRAMARK
210 N UNIVERSITY DR, SUITE 702
POMPANO BEACH, FL 33071

Times Publishing Company
DEPT 3396
PO BOX 123396
DALLAS, TX 75312-3396

Tampa Bay Times
Published Daily

STATE OF FLORIDA
COUNTY OF Hillsborough

Before the undersigned authority personally appeared **Deirdre Bonett** who on oath says that he/she is **Legal Advertising Representative** of the **Tampa Bay Times** a daily newspaper printed in St. Petersburg, in Pinellas County, Florida; that the attached copy of advertisement, being a Legal Notice in the matter **RE: 2nd Audit Meeting** was published in said newspaper by print in the issues of **9/3/23** or by publication on the newspaper's website, if authorized, on

Affiant further says the said **Tampa Bay Times** is a newspaper published in **Hillsborough** County, Florida and that the said newspaper has heretofore been continuously published in said **Hillsborough** County, Florida each day and has been entered as a second class mail matter at the post office in said **Hillsborough** County, Florida for a period of one year next preceding the first publication of the attached copy of advertisement, and affiant further says that he/she neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Signature Affiant

Sworn to and subscribed before me this **09/03/2023**

Signature of Notary Public

Personally known _____ _____ or produced identification

Type of identification produced _____

**NOTICE OF PROPOSAL REVIEW COMMITTEE MEETING
HIGHLANDS COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of Highlands Community Development District will hold their regular meeting on Tuesday, September 12, 2023, at 6:00 p.m., at the Ayersworth Glen Clubhouse, located at 11102 Ayersworth Glen Blvd., Wimauma, FL 33598. There will be an Audit Committee meeting at 6:00 p.m., prior to the onset of the Board of Supervisors' meeting. The Audit Committee will review, discuss and evaluate the proposals submitted in response to the RFP for Audit Services.

} SS

The meeting is open to the public and will be conducted in accordance with provisions of Florida Law for Community Development Districts. There may be occasions when one or more Supervisors will participate by telephone. At the above location will be present a speaker telephone so that any person can attend the meeting at the above location and be fully informed of the discussions taking place either in person or by telephone communication.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in these meetings is asked to advise the District Office at (813) 382-7355, at least 48 hours before the meetings. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

A person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

District Manager
Jennifer Goldyn
Run date: September 3, 2023

0000303714



SHARPER IMAGE POOLS LLC

P O BOX 130698
TAMPA FL 33681

Invoice

9/20/2023

IN-13386

HIGHLANDS CDD/AYERSWORTH GLEN
11102 AYERSWORTH GLENN BLVD
WIMAUMA Florida 33598

Total Due: \$44,600.00

Due Date: 9/20/2023

Amount Paid: _____

Re: 11102 AYERSWORTH GLENN BLVD

1	START OF WORK	\$44,600.00	\$44,600.00
---	---------------	-------------	-------------

Thank you !!!!!

\$44,600.00

SHARPER IMAGE POOLS LLC

P O BOX 130698
TAMPA FL 33681

Invoice

9/29/2023

IN-13387

HIGHLANDS CDD/AYERSWORTH GLEN
11102 AYERSWORTH GLENN BLVD
WIMAUMA Florida 33598

Total Due: \$27,875.00

Due Date: 9/29/2023

Amount Paid: _____

Re: 11102 AYERSWORTH GLENN BLVD

1	AFTER POOL DRAINED AND PREPPED, TILE INSTALLED, BUT BEFORE INTERIOR FINISH	\$27,875.00	\$27,875.00
---	--	-------------	-------------

Thank you !!!!!

\$27,875.00



201 EXECUTIVE CENTER DR., SUITE 100
COLUMBIA, SC 29210

Return Service Requested

Invoice Date: 09/04/2023

HIGHLANDS COMMUNITY DEVELOPMENT DISTRICT
ACCOUNTS PAYABLE:
210 N UNIV DRIVE SUITE 702
CORAL SPRINGS FL 33071-7320

Remittance Section

Contract Number: 40995983
Due Date: 9/25/2023
Amount Due: \$479.31

This statement is for information purposes only. We will be debiting the bank account you provided to us for the amount due on the due date as specified above.

000409959832023090400000479315

Keep lower portion for your records - Please return upper portion with your payment.



DUE DATE 9/25/2023	CONTRACT NO. 40995983	EQUIPMENT DESCRIPTION SECURITY EQUIPMENT
CUSTOMER NAME HIGHLANDS COMMUNITY DEVELOPMENT DISTRICT		

PH: 888-978-6353

Important Messages

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Click the Link Above



. PJAGERT@RIZZETTA.COM

CONTRACT NUMBER	DESCRIPTION	DUE DATE	PAYMENT AMOUNT	SALES/ USE TAX	LATE CHARGE	INSURANCE CHARGES	OTHER CHARGES	TOTAL AMOUNT
40995983-1	Contract Payment	09/25/2023	\$452.11			\$27.20		\$479.31
SUBTOTALS:			\$452.11			\$27.20		\$479.31

Have you moved or changed your phone number or email address?

Please log onto my.navitascredit.com or email customerservice@navitascredit.com

Your Opinion Matters

Navitas values your opinion; the more we listen to our customers, the better we can satisfy their equipment financing needs. Please take a few minutes to let us know how we are doing. Click the link below to get started.

<https://engage.navitascredit.com/Satisfaction-Survey>

Thank you for your business!

IMPORTANT REMINDER: Enclose remittance slip with your check and remit to the address shown below for payments to ensure accurate and timely processing of your payment. For prompt review and handling, please send other correspondence and notices separately to the attention of: **NAVITAS CREDIT CORP. 201 EXECUTIVE CENTER DR. SUITE 100 COLUMBIA, SC 29210**



PH: 888-978-6353

DUE DATE	CONTRACT NO.	EQUIPMENT DESCRIPTION
9/25/2023	40995983	SECURITY EQUIPMENT
CUSTOMER NAME		
HIGHLANDS COMMUNITY DEVELOPMENT DISTRICT		

For Payments

Online: <http://my.navitascredit.com>

By Check:

NAVITAS CREDIT CORP.
PO BOX 935204
ATLANTA, GA 311935204

To Reach Us:

- By phone: 888-978-6353
- Customer service hours of operation: 8:30 AM to 5:00 PM, Mon-Fri Eastern Time
- By e-mail: customerservice@navitascredit.com
- For correspondence other than payments:

NAVITAS CREDIT CORP.
201 EXECUTIVE CENTER DR.
SUITE 100
COLUMBIA, SC 29210

For 24/7 online support, visit us @ <http://my.navitascredit.com>



201 EXECUTIVE CENTER DR., SUITE 100
COLUMBIA, SC 29210

Return Service Requested

Invoice Date: 09/04/2023

HIGHLANDS COMMUNITY DEVELOPMENT DISTRICT
ACCOUNTS PAYABLE:
210 N UNIV DRIVE SUITE 702
CORAL SPRINGS FL 33071-7320

Remittance Section

Contract Number: 41100345
Due Date: 9/25/2023
Amount Due: \$270.64

This statement is for information purposes only. We will be debiting the bank account you provided to us for the amount due on the due date as specified above.

000411003452023090400000270645

Keep lower portion for your records - Please return upper portion with your payment.



DUE DATE 9/25/2023	CONTRACT NO. 41100345	EQUIPMENT DESCRIPTION SECURITY EQUIPMENT
CUSTOMER NAME HIGHLANDS COMMUNITY DEVELOPMENT DISTRICT		

PH: 888-978-6353

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- ➔ Manage Payments
- ➔ Download Invoices
- ➔ Access Additional Credit



Register Today at: <http://my.navitascredit.com>
Click the Link Above

CONTRACT NUMBER	DESCRIPTION	DUE DATE	PAYMENT AMOUNT	SALES/ USE TAX	LATE CHARGE	INSURANCE CHARGES	OTHER CHARGES	TOTAL AMOUNT
41100345-1	Contract Payment	09/25/2023	\$251.21			\$19.43		\$270.64
SUBTOTALS:			\$251.21			\$19.43		\$270.64

Have you moved or changed your phone number or email address?

Please log onto my.navitascredit.com or email customerservice@navitascredit.com

Your Opinion Matters

Navitas values your opinion; the more we listen to our customers, the better we can satisfy their equipment financing needs. Please take a few minutes to let us know how we are doing. Click the link below to get started.

<https://engage.navitascredit.com/Satisfaction-Survey>

Thank you for your business!

IMPORTANT REMINDER: Enclose remittance slip with your check and remit to the address shown below for payments to ensure accurate and timely processing of your payment. For prompt review and handling, please send other correspondence and notices separately to the attention of: **NAVITAS CREDIT CORP. 201 EXECUTIVE CENTER DR. SUITE 100 COLUMBIA, SC 29210**



PH: 888-978-6353

DUE DATE	CONTRACT NO.	EQUIPMENT DESCRIPTION
9/25/2023	41100345	SECURITY EQUIPMENT
CUSTOMER NAME		
HIGHLANDS COMMUNITY DEVELOPMENT DISTRICT		

For Payments

Online: <http://my.navitascredit.com>

By Check:

NAVITAS CREDIT CORP.
PO BOX 935204
ATLANTA, GA 311935204

To Reach Us:

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- For correspondence other than payments:

NAVITAS CREDIT CORP.
201 EXECUTIVE CENTER DR.
SUITE 100
COLUMBIA, SC 29210

For 24/7 online support, visit us @ <http://my.navitascredit.com>



Hillsborough County Florida

CUSTOMER NAME HIGHLAND HOMES	ACCOUNT NUMBER 3932320000	BILL DATE 08/22/2023	DUE DATE 09/12/2023
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Service Address: 11102 AYERSWORTH GLEN BLVD

S-Page 1 of 1

METER NUMBER	PREVIOUS DATE	PREVIOUS READ	PRESENT DATE	PRESENT READ	CONSUMPTION	READ TYPE	METER DESCRIPTION
34032138	07/17/2023	128883	08/15/2023	129263	38000 GAL	ACTUAL	WATER
6793238B	07/17/2023	98904	08/15/2023	99185	28100 GAL	ESTIMATED	SEWER

Service Address Charges

Customer Service Charge	\$5.28
Purchase Water Pass-Thru	\$114.76
Water Base Charge	\$147.46
Water Usage Charge	\$34.20
Sewer Base Charge	\$92.07
Sewer Usage Charge	\$56.53

Miscellaneous Charges

Late Payment Charge	\$47.59
Total Miscellaneous Charges	\$47.59

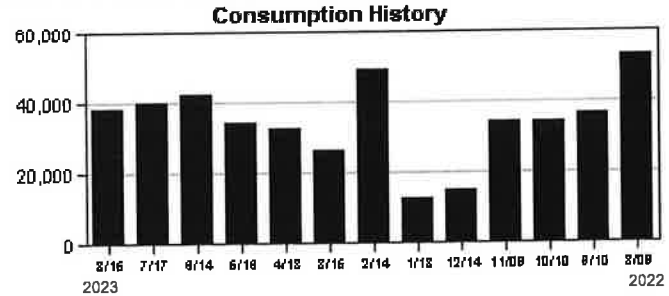
Summary of Account Charges

Previous Balance	\$1,396.44
Net Payments - Thank You	\$-1,444.03
Credit Amount	\$-47.59
Bill Adjustments	\$47.59
Total Account Charges	\$450.30

AMOUNT DUE	\$450.30
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Important Message

This account has ACH payment method



Hillsborough County Florida

Make checks payable to: **BOCC**
ACCOUNT NUMBER: 3932320000



ELECTRONIC PAYMENTS BY CHECK OR

Automated Payment Line: (813) 276 8526
 Internet Payments: HCFLGov.net/WaterBill
 Additional Information: HCFLGov.net/Water

THANK YOU!



HIGHLAND HOMES
210 N UNIVERSITY DR
CORAL SPRINGS FL 33071-7394

4,083 8

DUE DATE	09/12/2023
AMOUNT DUE	\$450.30
AMOUNT PAID	

0039323200004 000004750304



Your Monthly Invoice

Account Summary

New Charges Due Date	9/07/23
Billing Date	8/14/23
Account Number	813-633-3322-081320-5
PIN	7685
Previous Balance	153.90
Payments Received Thru 8/07/23	-153.90
Thank you for your payment!	
Balance Forward	.00
New Charges	153.90
Total Amount Due	\$153.90





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 P.O. Box 211579
 Eagan, MN 55121-2879

6790 0007 NO RP 14 08142023 NNNNNNNN 01 000802 0003

HIGHLAND CDD
3434 COLWELL AVE STE 200
TAMPA FL 33614-8390



You are all set with Auto Pay! To review your account, go to frontier.com or MyFrontier mobile app.



Date of Bill
Account Number

8/14/23
813-633-3322-081320-5

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PAYING YOUR BILL, LATE PAYMENTS, RETURNED CHECK FEES and PAST DUE BALANCES

You are responsible for all legitimate, undisputed charges on your bill. Paying by check authorizes Frontier to make a one-time electronic funds transfer from your account, as early as the day your check is received. When making an online payment, please allow time for the transfer of funds. If funds are received after the due date, you may be charged a fee, your service may be interrupted, and you may incur a reconnection charge to restore service. A fee may be charged for a bank returned check. Continued nonpayment of undisputed charges (incl. 900 and long distance charges) may result in collection action and a referral to credit reporting agencies, which may affect your credit rating.

IMPORTANT CONSUMER MESSAGES

You must pay all basic local service charges to avoid basic service disconnection. Failure to pay other charges will not cause disconnection of your basic service but this may cause other services to be terminated. Frontier Bundles may include charges for both basic and other services. Frontier periodically audits its bills to ensure accuracy which may result in a retroactive or future billing adjustment. Internet speed, if noted, is the maximum wired connection speed for selected tier; Wi-Fi speeds may vary; actual and average speed may be slower and depends on multiple factors. Performance details are at frontier.com/internetdisclosures.

SERVICE TERMS

Visit frontier.com/terms, frontier.com/tariffs or call Customer Service for information on tariffs, price lists and other important Terms, Conditions and Policies ("Terms") related to your voice, Internet and/or video services including limitations of liability, early termination fees, the effective date of and billing for the termination of service(s) and other important information about your rights and obligations, and ours. Frontier's Terms include a binding arbitration provision to resolve customer disputes (frontier.com/terms/arbitration). **Video and Internet services are subscription-based and are billed one full month in advance. Video and/or Internet service subscription cancellations and any early termination fees are effective on the last day of your Frontier billing cycle. No partial month credits or refunds will be provided for previously billed service subscriptions.** By using or paying for Frontier services, you are agreeing to these Terms and that disputes will be resolved by individual arbitration. By providing personal information to Frontier you are also agreeing to Frontier's Privacy Policy posted at frontier.com/privacy.

IF YOU HAVE ANY QUESTIONS, BILLING CONCERN, OR RECURRING ISSUES, PLEASE CONTACT OUR FLORIDA- BASED CUSTOMER CARE TEAM AT 1-888-457-4110. OUR FLORIDA TEAM IS EAGER TO HELP YOU GET SPECIALIZED ATTENTION.



Date of Bill
Account Number

8/14/23
813-633-3322-081320-5

CURRENT BILLING SUMMARY

Local Service from 08/14/23 to 09/13/23

Qty Description	813/633-3322.0	Charge
Basic Charges		
Carrier Cost Recovery Surcharge		13.99
Federal Subscriber Line Charge - Bus		6.50
Frontier Roadwork Recovery Surcharge		2.75
Access Recovery Charge-Business		2.50
FCA Long Distance - Federal USF Surcharge		4.09
Federal USF Recovery Charge		2.63
FL State Communications Services Tax		1.60
County Communications Services Tax		1.56
FL State Gross Receipts Tax		.50
Hillsborough County 911 Surcharge		.40
Federal Excise Tax		.36
FL Telecommunications Relay Service		.10
FL State Gross Receipts Tax		.04
Total Basic Charges		37.02
Non Basic Charges		
FiberOptic Internet 100 Static IP w/ OneVoice		100.98
OneVoice Access Line		
Business FiberOptic 100/100M Static IP		
FL State Communications Services Tax		1.48
County Communications Services Tax		1.44
Federal Excise Tax		.90
FL State Gross Receipts Tax		.71
FL State Gross Receipts Tax		.04
Total Non Basic Charges		105.55
Toll/Other		
Federal Primary Carrier Single Line Charge		7.99
FCA Long Distance - Federal USF Surcharge		2.33
FL State Communications Services Tax		.51
County Communications Services Tax		.50
Total Toll/Other		11.33
TOTAL	153.90	

CUSTOMER TALK

If your bill reflects that you owe a Balance Forward, you must make a payment immediately in order to avoid collection activities. You must pay a minimum of \$82.91 by your due date to avoid disconnection of your local service. All other charges should be paid by your due date to keep your account current.

Beginning with your next bill, your Federal Primary Carrier Single Line Charge will increase to \$9.99 per month, per line.



Detail of Frontier Charges

Toll charged to 813/633-3322

Detail of Frontier Com of America Charges

Toll charged to 813/633-3322

Legend Call Types:

DD - Day

Caller Summary Report

	Calls	Minutes	Amount
Main Number	11	38	.00
***Customer Summary	11	38	.00

Caller Summary Report

	Calls	Minutes	Amount
Intra-Lata	3	4	.00
Interstate	2	10	.00
Intrastate	6	24	.00
***Customer Summary	11	38	.00





INVOICE

Customer ID:

25-63011-93003

Customer Name:

HIGHLANDS CDD

Service Period:

09/01/23-09/30/23

Invoice Date:

08/24/2023

Invoice Number:

9960683-2206-3

How to Contact Us

Visit wm.com/MyWM

Create a My WM profile for easy access to your pickup schedule, service alerts and online tools for billing and more. Have a question? Check our support center or start a chat.



Customer Service: (813) 621-3055

Your Payment is Due

Sep 23, 2023

If full payment of the invoiced amount is not received within your contractual terms, you may be charged a monthly late charge of 2.5% of the unpaid amount, with a minimum monthly charge of \$5, or such late charge allowed under applicable law, regulation or contract.

Your Total Due

\$157.74

If payment is received after 09/23/2023: **\$ 162.74**

Previous Balance	+	Payments	+	Adjustments	+	Current Invoice Charges	=	Total Account Balance Due
417.74		(417.74)		0.00		157.74		157.74

DETAILS OF SERVICE				
Details for Service Location: Highlands Cdd, 11102 Ayersworth Glen Blvd, Wimauma FL 33598-6202			Customer ID: 25-63011-93003	
Description	Date	Ticket	Quantity	Amount
Disposal 4 Yard Dumpster 1X Week	09/01/23		1.00	88.13
4 Yard Dumpster 1X Week	09/01/23		1.00	69.61
Total Current Charges				157.74

----- Please detach and send the lower portion with payment ----- (no cash or staples) -----



DO NOT SEND PAYMENTS HERE:
WASTE MANAGEMENT INC. OF FLORIDA
PO BOX 3020
MONROE, WI 53566-8320
(813) 621-3055
(800) 255-7172

Invoice Date	Invoice Number	Customer ID (Include with your payment)
08/24/2023	9960683-2206-3	25-63011-93003
Payment Terms		Amount
Total Due by 09/23/2023	\$157.74	
If Received after 09/23/2023	\$162.74	

*** DO NOT PAY-AUTOMATIC PAYMENT WILL BE PROCESSED ***
Your bank account will be drafted \$157.74.

2206000256301193003099606830000001577400000015774 9

I0290C37

HIGHLANDS CDD
11102 AYERSWORTH GLEN BLVD
WIMAUMA FL 33598-6202

Remit To: **WM CORPORATE SERVICES, INC.**
AS PAYMENT AGENT
PO BOX 4648
CAROL STREAM, IL 60197-4648



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How to Contact Us Visit wm.com/MyWM <small>Create a My WM profile for easy access to your pickup schedule, service alerts and online books for billing and more. Have a question? Check our support center or start a chat.</small>		Your Payment Is Due 10/25/2022 <small>If full payment of the invoiced amount is not received within your contractual terms, you may be charged a monthly late charge of 2.5% of the unpaid amount, with a minimum monthly charge of \$5, or such late charge allowed under applicable law, regulation or contract.</small>		Your Total Due \$123.45 <small>If payment is received after 10/25/2022: \$128.45</small>				
Previous Balance	+	Payments	+	Adjustments	+	Current Invoice Charges	=	Total Account Balance Due
\$123.45		(\$123.45)		0.00		\$123.45		\$123.45

DETAILS OF SERVICE

Details for Service Location: Seymour, John, Town and Country Way, Saint Paul MN 55106-2627 Customer ID: 21-51809-22222

Description	Date	Ticket	Quantity	Amount
35 Gallon Toner	10/01/22		1.00	89.00
MN STATE SOLID WASTE TAX 9.75%				25.45
COUNTY ENVIRONMENTAL CHARGE				123.45
Total Current Charges				123.45

- 1** Your Total Due is the total amount of current charges and any previous unpaid Balances combined. This also states the date payment is due to WM, anything beyond that date may incur additional charges.
- 2** Previous balance is the total due from your previous invoice. We subtract any Payments Received/Adjustments and add your Current Charges from this billing cycle to get a Total Due on this invoice. If you have not paid all or a portion of your previous balance, please pay the entire Total Due to avoid a late charge or service interruption.
- 3** Service location details the total current charges of this invoice.

Prevent Truck & Facility Fires

Instead of placing these items in the garbage or recycling containers, visit your county or city website to find a household hazardous waste drop off location. You can also visit call2recycle.org to find a retailer who accepts batteries for proper recycling.

- NO**
- Propane tanks
 - Lithium-ion batteries
 - BBQ coals
 - Other hazardous items

Hazardous household items that are improperly disposed of can cause **garbage truck and facility fires**. This includes lithium-ion batteries that can be found in many electronics and toys.

This summer, remember to:

- Allow coals to cool, after grilling
- Dispose of coals in a sealed metal container
- Take hazardous waste to your local hazardous waste drop location



If your service is suspended for non-payment, you may be charged a Resume charge to restart your service. For each returned check, a charge will be assessed on your next invoice equal to the maximum amount permitted by applicable state law.

<input type="checkbox"/> Check Here to Change Contact Info		<input type="checkbox"/> Check Here to Sign Up for Automatic Payment Enrollment	
List your new billing information below. For a change of service address, please contact WM .		If I enroll in Automatic Payment services, I authorize WM to pay my invoice by electronically deducting money from my bank account. I can cancel authorization by notifying WM at wm.com or by calling the customer service number listed on my invoice. Your enrollment could take 1-2 billing cycles for Automatic Payments to take effect. Continue to submit payment until page one of your invoice reflects that your payment will be deducted.	
Address 1		Email	
Address 2			
City		Date	
State			
Zip		Bank Account Holder Signature	
Email			
Date Valid			

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In order for us to service your account or to collect any amounts you may owe (for non-marketing or solicitation purposes), we may contact you by telephone at any telephone number that you provided in connection with your account, including wireless telephone numbers, which could result in charges to you. Methods of contact may include text messages and using pre-recorded/artificial voice messages and/or use of an automatic dialing device, as applicable. We may also contact you by email or other methods as provided in our contract.